

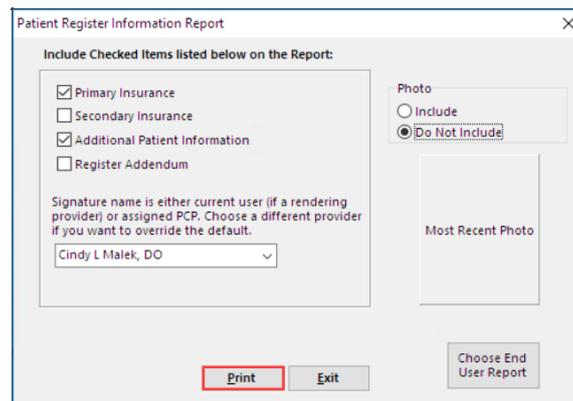
Print from Patient Register

Last Modified on 09/15/2022 8:10 am EDT

Version 20.17

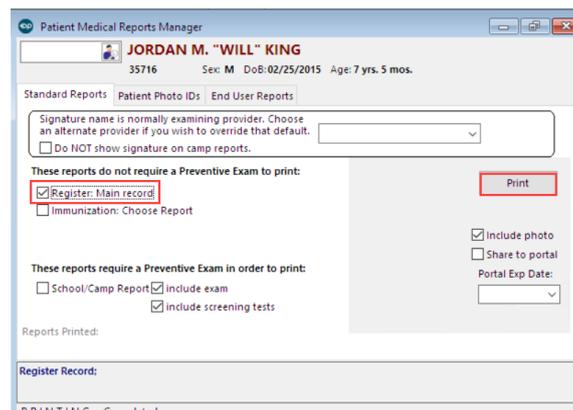
Print Register Report From Patient Chart

1. Navigate to the Patient Chart: **Clinical, Practice Management, or Billing tab > Patient Chart button.**
2. Click **Basic Information.**
3. Click the **Print** button. The Patient Register Information Report window is displayed.
4. Select the checkboxes for information that you want to print.
5. Click the **Print** button.

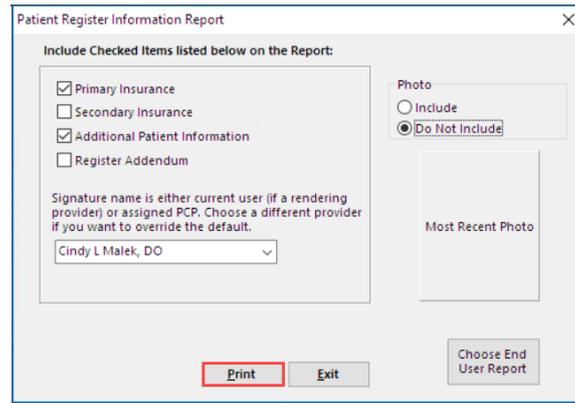


Print Register Report from School/Camp Forms

1. Click the **Clinical** tab.
2. Click the **School/Camp Reports** button.
3. Search for and select the patient.
4. Select the **Register: Main record** checkbox.
5. Click the **Print** button.



6. Select the checkboxes for information that you want to print.
7. Click the **Print** button.



Patient Register Information Report

Include Checked Items listed below on the Report:

- Primary Insurance
- Secondary Insurance
- Additional Patient Information
- Register Addendum

Photo
 Include
 Do Not Include

Signature name is either current user (if a rendering provider) or assigned PCP. Choose a different provider if you want to override the default.
 Cindy L Malek, DO

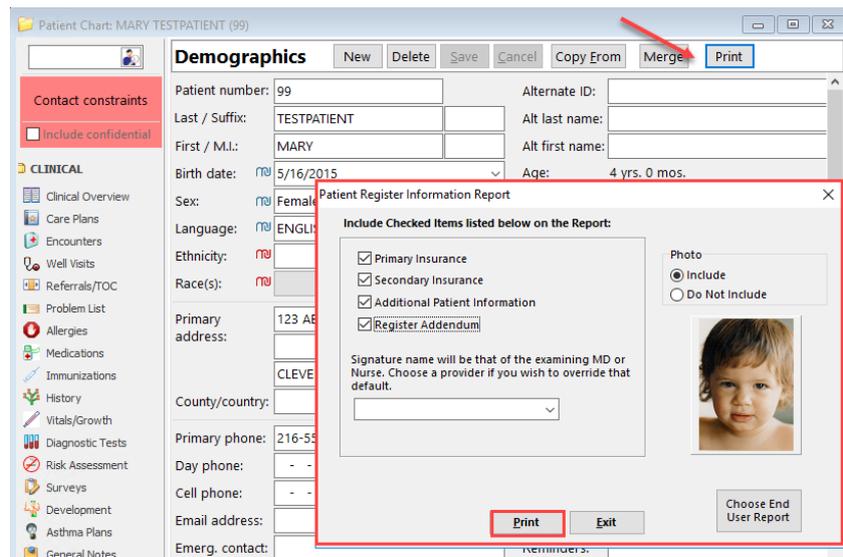
Most Recent Photo

Version 20.16

Note: Patient demographics can be printed from two areas: Patient Chart > Basic Information and from School/Camp Forms.

To print from within the Patient Chart:

1. Click the **Patient Chart** button to access the patient chart from the Clinical, Practice Management, or Billing tab.
2. Click **Basic Information**.
3. Click the **Print** button and select the information that you would like to print.



Patient Chart: MARY TESTPATIENT (99)

Demographics New Delete Save Cancel Copy From Merge **Print**

Patient number: 99 Alternate ID:

Last / Suffix: TESTPATIENT Alt last name:

First / M.I.: MARY Alt first name:

Birth date: 5/16/2015 Age: 4 yrs. 0 mos.

Sex: Female

Language: ENGLISH

Ethnicity:

Race(s):

Primary address: 123 AB

County/country: CLEVE

Primary phone: 216-55

Day phone: - -

Cell phone: - -

Email address:

Emerg. contact:

Patient Register Information Report

Include Checked Items listed below on the Report:

- Primary Insurance
- Secondary Insurance
- Additional Patient Information
- Register Addendum

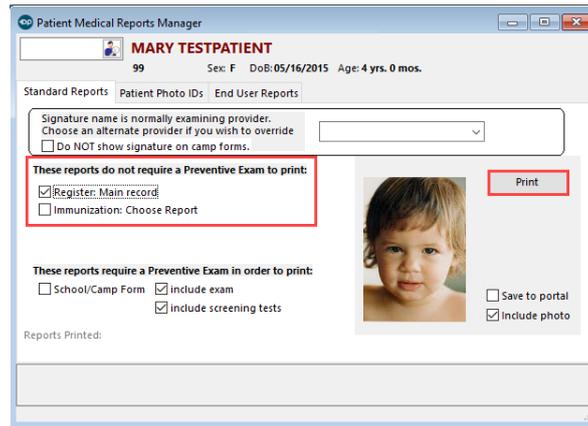
Photo
 Include
 Do Not Include

Signature name will be that of the examining MD or Nurse. Choose a provider if you wish to override that default.

4. Click the **Print** button.

To print the patient's registration information from School/Camp Forms:

1. Click **School/Camp Forms** on the patient chart.
2. Select the **Register: Main record** checkbox.
3. Click the **Print** button.



4. On the next screen, select the information that you would like to print and click the **Print** button.

