

#### Important Content Update Message

We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

# Post a Payment to a Patient's Claim

Last Modified on 11/07/2019 2:16 pm EST

Version 14.19

# Overview

Learn how to post payments from the Bulk Payments or the Patient Account.

There are two ways to post payments in Office Practicum:

- Bulk Payments
- The Patient Account

### Accessing Bulk Payments Center

Path: Billing tab > Bulk Payments

- Follow the path indicated above to access Post Bulk Payments.
- Search for your patient in the patient search field

### Accessing the Patient Account

- On the OP toolbar click the Patient Account Accnt
- Search for your patient in the patient search field

Version 14.10

## **Overview**

Learn how to post payments from the Bulk Payments or the Patient Account.



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There are two ways to post payments in Office Practicum:

- Bulk Payments
- The Patient Account

# Accessing Bulk Payments Center

#### Path: Activities menu > Post Bulk Payments

• Follow the path indicated above to access Post Bulk Payments.

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Search for your patient in the patient search field

# Accessing the Patient Account

- On the OP toolbar click the Patient Account Accnt button.
- Search for your patient in the patient search field

