Patient Chart: Well Visits

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Version 20.18

> This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.
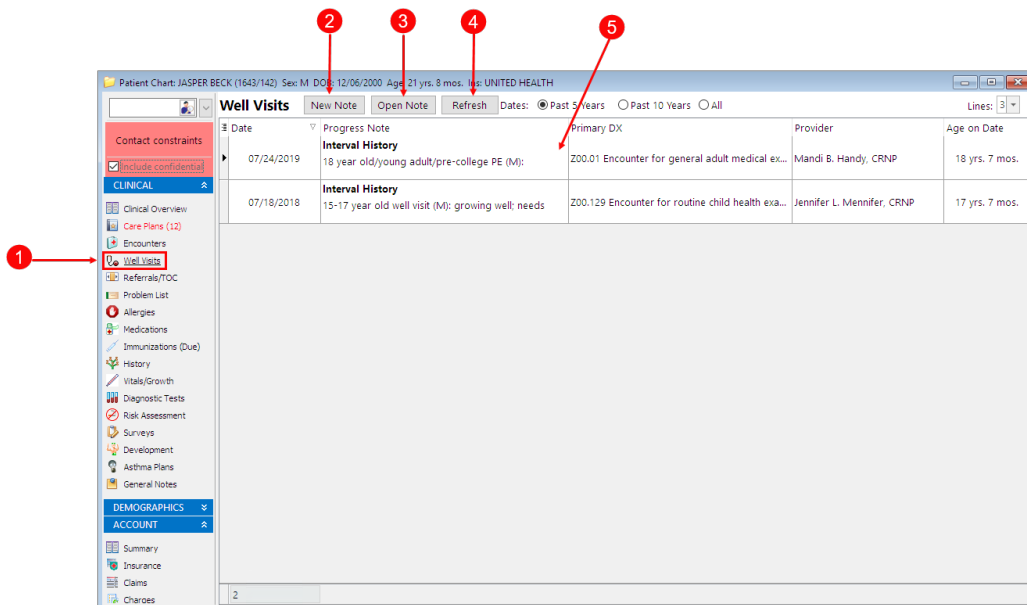
About the Patient Chart: Well Visits

> **Path: Clinical, Practice Management, or Billing tab > Patient Chart button > Well Visits**

The Well Visits window lists the patient's Well Visit Notes. In the Well Visits window, an unarchived Well Visit can be added or modified. A selected Encounter Summary Sheet can also be accessed for finalized Well Visit Notes.

> 📌 **Note**: Just like a paper chart, the electronic chart in OP contains personal health information and should be kept protected and confidential. Always close all windows on your screen and log out of OP when you are not at your workstation.

Patient Chart: Well Visits Map

Number	Section	Description
1	Well Visits button	The Well Visits button accesses the Well Visits window in the patient's chart.
2	New Note button	The **New Note** button opens the Well Visitwindow to begin a new Well Visit Note or edit an unarchived Note.
3	Open Note button	The **Open Note** button opens the **Encounter Summary Sheet** window (for a finalized Note) or the Well Visit window (for an unfinalized Note) for a highlighted Note.

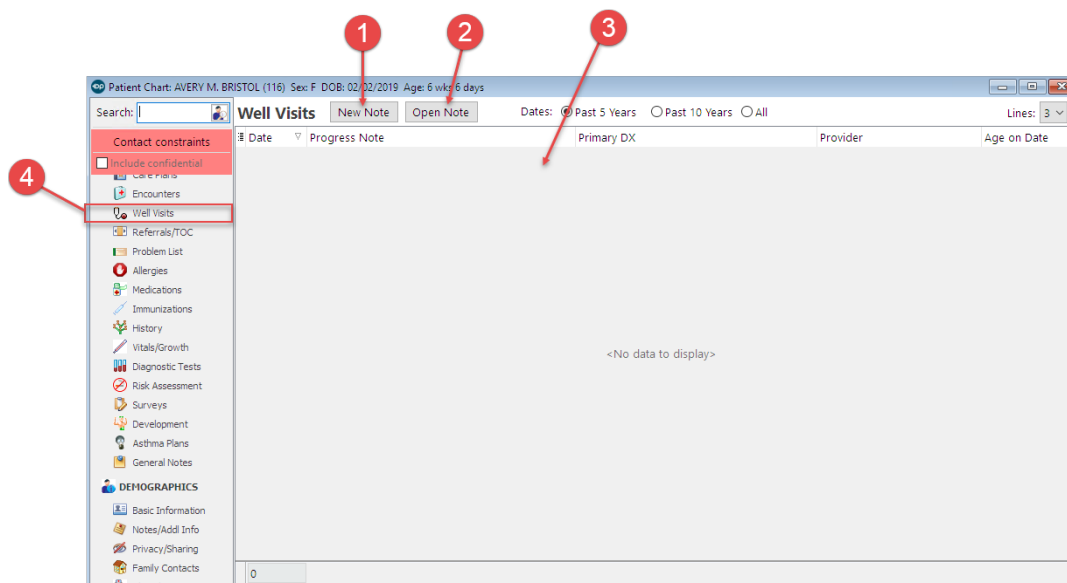| 4	Refresh Button	The **Refresh** button allows users to refresh the screen after entering their Emergency Override credentials.
5	Well Visit Notes grid	The Well Visit Notes grid displays all the Well Visit Notes for the patient, where you can hover over the Interval History on the selected line to display the summary for the note or double-click on the note to open the **Encounter Summary Sheet** window (for a finalized Note) or the Well Visit window (for an unfinalized Note).

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