

Important Content Update Message

We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

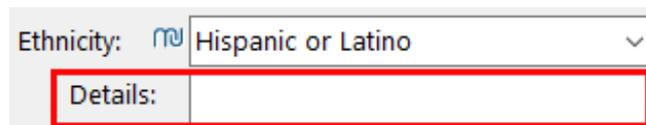
Specify a Patient's Ethnicity Details

Last Modified on 12/31/2019 10:05 am EST

Version 14.19

Overview

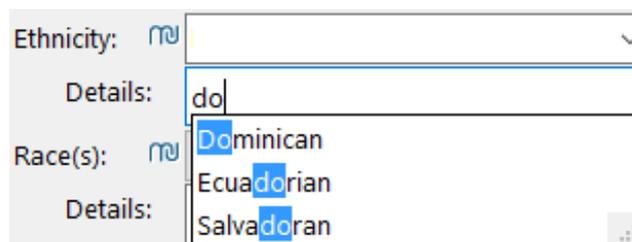
A patient's ethnicity details, when provided, should be recorded in the **Basic Information (Demographics)** of their patient chart. The details provided here are intended to provide details of a patient's Hispanic origin. This is not a mandatory field.



This is a type-ahead pick-from list, allowing users to select more than one detail.

Entering Ethnicity Details

1. Navigate to **Basic Information** in the patient's chart.
2. In the **Ethnicity Details** field, begin to type the origin detail(s). As you type, results will display.



3. Select the appropriate detail(s). As details are selected, the **Ethnicity** field updates to **Hispanic or Latino**.



Note: If you do not collect detailed ethnicity information, proceed to Step 5 to select the ethnicity of the patient.

4. If an incorrect selection was made, click the respective **X** to remove the detail. If all details are removed, the **Ethnicity** field resets to **Unknown**.
 5. In the **Ethnicity** field, edit the selection, if needed. Selecting an option other than **Hispanic or Latino** does not clear the ethnicity details, but they can be deleted by clicking the respective **X**.
-