

Important Content Update Message

We are currently updating the OP Help Center content for OP 20. We appreciate your patience as we continue to make these updates. To locate the version of your software, navigate to: **Help tab > About**.

Anytime Pediatrics: Add a New User

Last Modified on 09/10/2020 1:31 pm EDT

Version 20.7

Overview

A practice may add a new Telehealth user, for Anytime Pediatrics, in OP when the following pre-requisites have been met.

- The practice has signed up, registered and is enabled with Anytime Pediatrics.
- The user to be added to OP is registered and has a valid user name with Anytime Pediatrics.
- The user name has been shared with the practice to be input into OP.

Add an Anytime Pediatrics User

- 1. Navigate to Anytime Pediatrics Correspondent record in OP:Admin tab > Connections button
- 2. In the Correspondent table located at the top of the window, click to highlight**Anytime Pediatrics** and select the **Credentials** tab.

Correspo	ndents							×
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Class	Correspondent Name			Role		Status		1
ATIME_PE DS	Anytime Pedia	ime Pediatrics			TELEHEALTH			
ATLAS	ATLAS							1
AccessGU D	AccessGUDID						PRODUCTIO N	
BLI	BLI Messagin	,		MSG		PRODUCTIO		
onnectivity	/IDs Trans Ro	outing	Custom IS	A/GS	File Mg	mt Cre	edentia	ls
Staff Name		User Name		Password		External ID		^
Click here	to add a new	set of o	redentials f	or the	selected	corresp	onden	
102 - OP Administrator		op.administrat or.op@anytime pediatrics.com						
431 - Wayne Best		Wayi p@a iatric	Wayne.best3.o p@anytimeped iatrics.com					
433 - Wayne Best		Wayi p@a iatric	Wayne.best2.o p@anytimeped iatrics.com					
353 - Albert Davis		nega g@a diatr	negativetestin g@anytiimepe diatrics.com					
437 - Susan Kressly		skres @off um.c	skressly+ID93 @officepractic um.com					
434 - Wayne Best		wayr @an	wayne.best.op @anytimepedi					~

- 3. Click the Add button located at the bottom of the window.
- 4. Click the drop-down in the Staff Name field and select from the list.
- 5. Enter the Anytime Pediatrics user name in the User Name field. Password and External ID are not required.
- 6. Click the Save button.
- 7. Repeat the above steps to add additional Anytime Pediatrics users.

