Capitation Payment: Single Entry (Not Distributed)

Last Modified on 08/10/2021 2:07 pm EDT

Version 14.19

About Capitation Payment: Single Entry (Not Distributed)

> **Path: Billing tab > Capitation (single) button**

> ⚠ **Warning**: This **IS NOT** the recommended method of posting capitation. **DO NOT USE** this method. For the best workflow to add a capitation payment, follow the instructions in **Entering a Capitation Payment**.

Version 14.10

About Capitation Payment: Single Entry (Not Distributed)

> **Path: Activities Menu > Capitation Payment: Single Entry (Not Distributed) (Keyboard Shortcut keys: [Alt][A][M])**

> ⊖ **Warning**: This **IS NOT** the recommended method of posting capitation. **DO NOT USE** this method. For the best workflow to add a capitation payment into OP 14, follow the instructions in **Entering a Capitation Payment**.

The Capitation Payments: Single Entry window applies a single payer capitation payment.
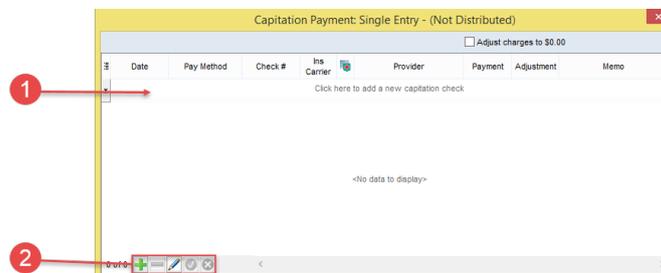
Capitation Payments: Single Entry

Number	Section	Description
1	Capitation Payment Input Grid	The Capitation Payment input fields input a payer's single capitation payment. Apply the payment by entering the date, pay method, check number, insurance carrier, provider, payment, and memo. Perform the optional adjustment if you need to adjust the charges to zero.
2	Function Buttons	The function buttons edit a previous payment, delete a payment entry, create a payment entry, and save an entry.