

Code Tables

Last Modified on 08/12/2021 8:43 am EDT

Version 14.19



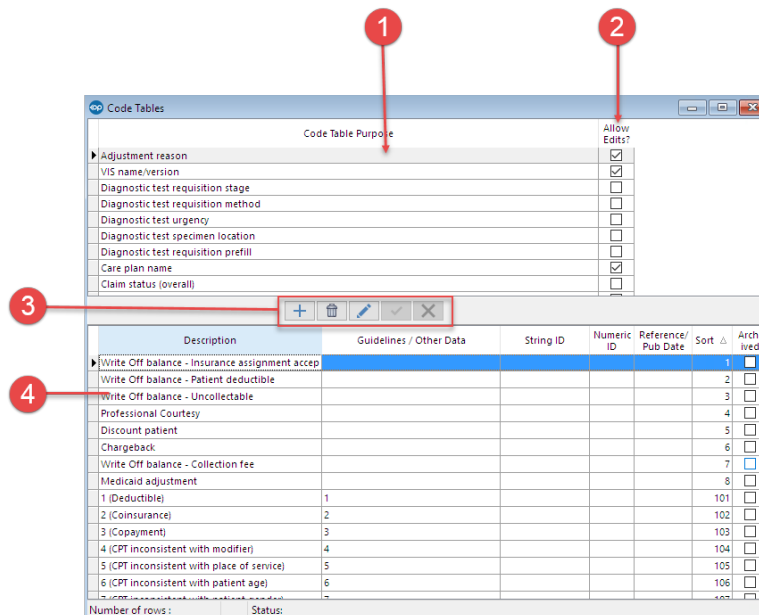
This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.

About Code Tables

Path: Practice Management tab > Coded Values

The Code Table window views and edits various drop-down fields that appear within the OP software. The Code Table Purpose panel displays all the drop-down fields in the OP software. If a checkmark is selected in the Allow Edits field in the Code Table Purpose panel, then the drop-down elements for that drop-down field can be added, edited, or deleted in the Elements grid in the bottom panel.

For example, when updating the Contact Relationship drop-down field in the Code Table Purpose panel, you notice there is not a selection for Foster Parent. The Code Table window is used to add that element.



Code Tables Map

Number	Section	Description
1	Code Table Purpose	The Code Table Purpose panel displays the drop-down fields in OP.
2	Allow Edits	Any item listed in the Code Table Purpose panel with the Allow edits checkbox selected can customize the drop-down elements using the Add, Delete, or Edit function buttons.
3	Function Buttons	Functional buttons that add new elements, delete elements, edit descriptions, save changes, and cancel changes.

4	Drop-down Elements	The Drop-down Elements panel displays the current drop-down elements for the highlighted field in the Code Table Purpose panel. These elements can be modified using the Function buttons.
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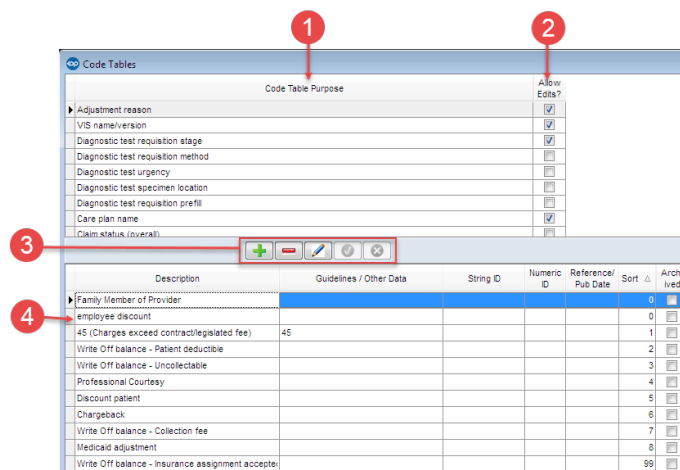
Version 14.10

About Code Tables

Path: Utilities Menu > Manage Codes > Coded Values (Keyboard Shortcut keys: [Alt][U][C][O])

The Code Table window views and edits various drop-down fields that appear within OP. The Code Table Purpose panel displays all the drop-down fields in OP. If a checkmark is selected in the Allow Edits field in the Code Table Purpose panel, then the drop-down elements for that drop-down field can be added, edited, or deleted in the Elements grid below.

For example, when updating the Contact Relationship dropdown field in the Code Table Purpose panel, you notice there is not a selection for Foster Parent. The Code Table window is used to add that element.



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1	Code Table Purpose	The Code Table Purpose panel displays the dropdown fields in OP.
2	Allow Edits	Any item listed in the Code Table Purpose panel with the Allow edits checkbox selected can customize the dropdown elements using the Add, Delete, or Edit function buttons.
3	Function Buttons	Functional buttons that add new elements, delete elements, edit descriptions, save changes, and cancel changes.
4	Dropdown Elements	The Dropdown Elements panel displays the current dropdown elements for the highlighted field in the Code Table Purpose panel. These elements can be modified using the Function buttons.