CPT-4: Physicians' Current Procedural Terminology, Fourth Edition

Last Modified on 02/23/2022 4:05 pm EST
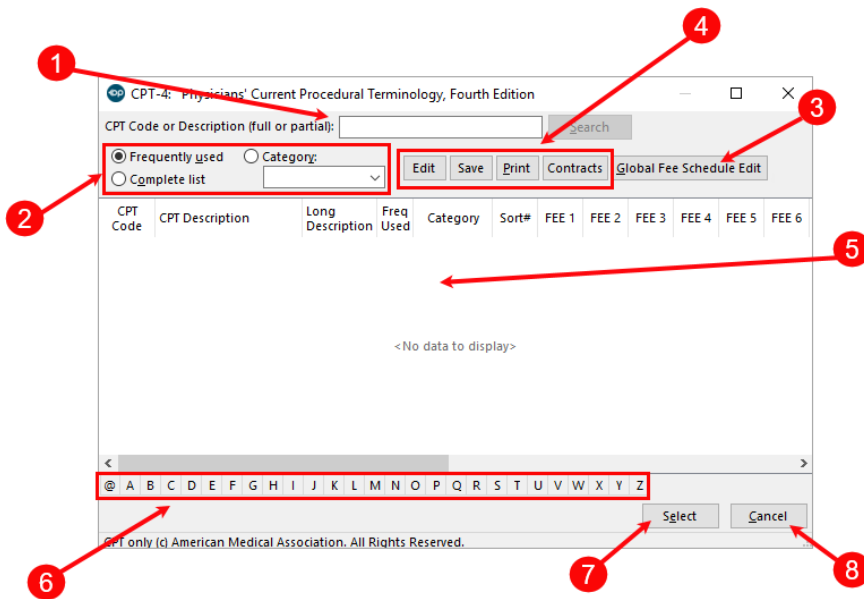
Version 20.13

> This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.

About CPT-4: Physicians' Current Procedural Terminology, Fourth Edition

Path: Clinical or Billing tab > Procedure (CPT) Codes button

The CPT-4: Physicians' Current Procedural Terminology, Fourth Edition window adds, deletes, and modifies the private or local CPT codes. Office Practicum updates the CPT code table to list the most up-to-date codes. Before adding or modifying a code, take the time to search and ensure the code is not already in the code table.

CPT-4: Physicals Current Procedural Terminology, Fourth Edition Map

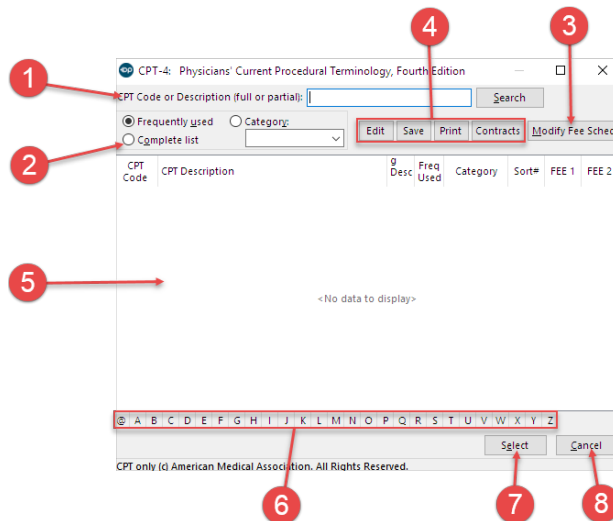| Number	Section	Description
1	CPT Code Search	The Search bar helps to find the CPT codes within the CPT code table.
2	CPT Code filters	The CPT Codes filters narrow down the CPT code list. You can decrease the displayed codes by selecting frequently used or selecting a category. You can also expand the displayed CPT codes by selecting the complete list radio button.
3	Global Fee Schedule Edit button	The **Global Fee Schedule Edit** button opens the Global Fee Schedule Edit window where entire Fee Schedules can be updated or copied.
4	Function buttons	The function buttons print the CPT codes displayed in the grid, edit/add DX codes, view existing contracts for CPT codes, and save changes.
5	CPT Code Grid	The CPT Code grid displays the CPT code information.

6	Alphabetical Tabs	The tabs at the bottom of the CPT-4: Physicians' Current Procedural Terminology, Fourth Edition split the CPT code descriptions alphabetically.
7	Select button	The **Select** button selects the highlighted CPT code.
8	Cancel button	The **Cancel** button cancels the CPT code search and closes the window.

Version 20.12

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2	CPT Code filters	The CPT Codes filters narrow down the CPT code list. You can decrease the displayed codes by selecting frequently used or selecting a category. You can also expand the displayed CPT codes by selecting the complete list radio button.
3	Modify Fee Schedule button	The Modify Fee Schedule button opens the Modify Fee Schedules window. CPT code fee schedules are altered here.
4	Function buttons	The function buttons print the CPT codes displayed in the grid, edit/add DX codes, view existing contracts for CPT codes, and save changes.
5	CPT Code Grid	The CPT Code grid displays the CPT code information.
6	Tabs	The tabs at the bottom of the CPT-4: Physicians' Current Procedural Terminology, Fourth Edition split the CPT code descriptions alphabetically.
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