

Patient Register Information Report

Last Modified on 09/20/2021 1:06 pm EDT

Version 14.19

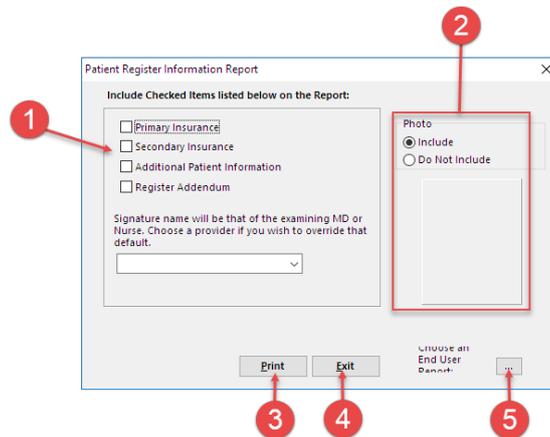


This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.

About Patient Register Information Report

Path: Clinical, Practice Management, or Billing tab > Patient Chart button > Basic Information > Print button

The Patient Register Information Report window is where you choose which items should be included in a print-out of a patient's Basic Information. Be certain to select the items to appear on the report in that window before clicking the **Print** button.



Patient Register Information Report Map

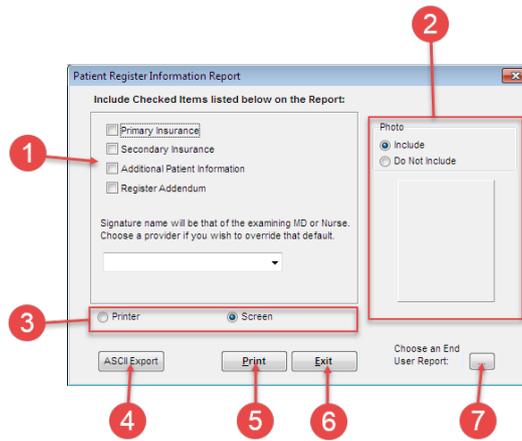
Number	Section	Description
1	Information Selections	These checkboxes are used to determine what information will be included in the Register Information Report. A provider signature can be selected here to override the default signature.
2	Patient Photo	The photo options are used to determine if a photo is included or not included in the report.
3	Print button	The Print button executes the print job.
4	Exit button	The Exit button closes the Print Register Information Report window.
5	Choose an End User Report	The Choose an End-User Report button opens the Located in OP Reports window. The End User report can be selected in that window.

Version 14.10

About Patient Register Information Report

Path: Smart Toolbar > Register button > Printer Icon

The Patient Register Information Report prints the patient’s demographics from within the patient registration. Be certain to select the items to appear on the report before clicking the **Print** button.



Patient Register Information Report Map

Number	Section	Description
1	Information Selections	The field determines what information will appear in Register Information Report. A provider signature can be selected here to override the default signature.
2	Patient Photo	The photo options are used to determine if a photo is included or not included in the report.
3	Printer or Screen radio buttons	The Printer or Screen radio buttons determine how the information will be viewed (paper or PDF).
4	ASCII Export	The ASCII Export button exports the patient’s register and insurance information as an .asc file.
5	Print button	The Print button executes the print job.
6	Exit button	The Exit button closes the Print Register Information Report window.
7	Choose an End User Report	The Choose an End User Report button opens the Located in OP Reports window. The End User report can be selected in that window.