Vaccine Inventory Item Detail

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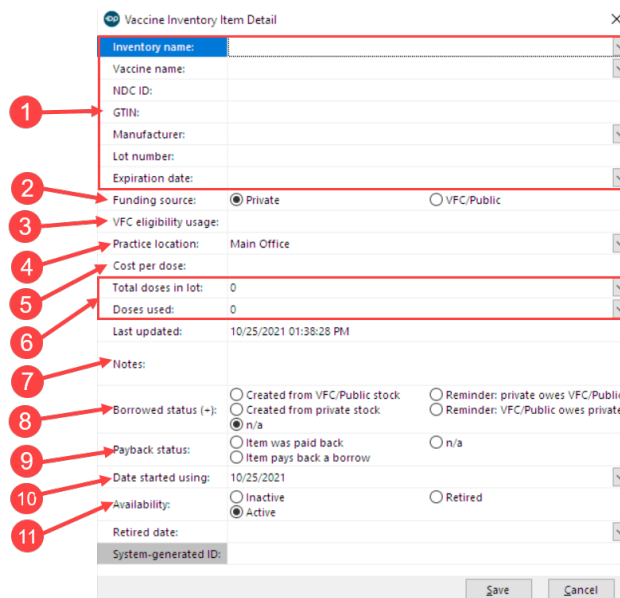
Version 20.15

> This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.

About Vaccine Inventory Item Detail

Path: Practice Management tab > Manage Vaccine Inventory > New button

The Vaccine Inventory Item Detail window is where you add and maintain vaccine details for vaccine lots.

Vaccine Inventory Item Detail Map

Number	Section	Description
1	Vaccine Detail	The Vaccine Inventory detail information is entered into this section. This includes the Inventory name, Vaccine name, NDC ID, GTIN, Manufacturer, Lot number and Expiration date.
2	Funding Source	The Funding Source selects the stock type for the vaccine. Select VFC/Public when the stock is federally funded or is a Public Non-VFC funding program. Select Private when the stock is a private insurance vaccine.
3	VFC Eligibility Usage	VFC Eligibility Usage is used to identify when a vaccine lot is available for administration specific to the patient's insurance. • Select **VFC/Public Only** for VFC insurance vaccines only. • Select **Not VFC** for private insurance vaccines only. • Select **All Pats** to allow for VFC and private insurance.
4	Practice Location	The Practice Location indicates the location of the vaccine inventory.

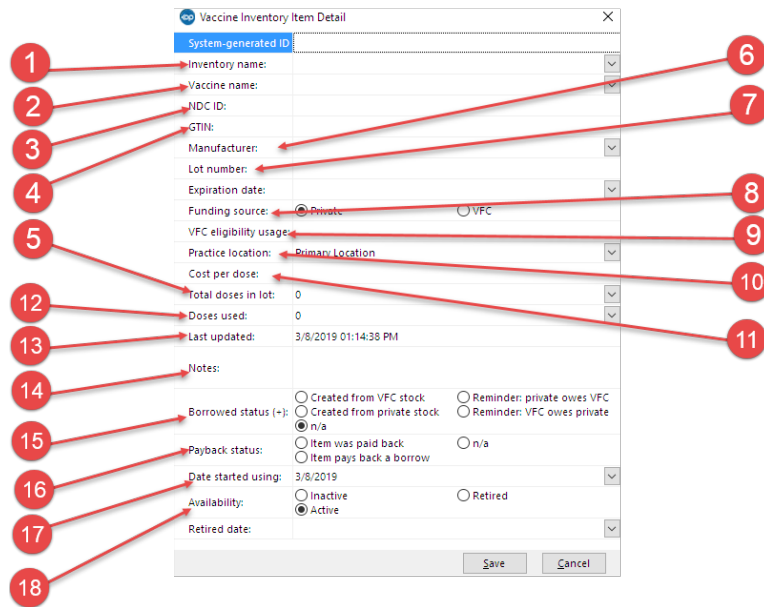| 5	Cost per Dose	The optional Cost per Dose entry sets the cost for each dose.
6	Vaccine doses	The Total Doses in Lot entry indicates the total number of private or VFC doses in the inventory. The Doses Used field indicates the number of vaccine doses administered. This field will remain at 0 until you begin to document the vaccines within a patient's chart.
7	Note	The Note field enters any information pertaining to the vaccines' shipment or usage. For example, you may enter a company or "brand" name of the vaccine in this field.
8	Borrowed Status (+)	The Borrowed Status (+) field informs you if the vaccine entry was created from the VFC/Public inventory or the Non-VFC inventory.
9	Payback status	The Payback status field indicates if the lot was paid back. Once you have returned the borrowed doses to VFC or Non-VFC inventories, mark the lot as Item was Paid Back. It will then remove the borrowed doses from your borrowed lots list.
10	Date started using	The Date Started Using field indicates when the vaccine lot will be available to use. The default setting will be the current date.
11	Availability	Availability indicates if the vaccine lot is active, inactive, and retired. • **Active**: Lot is active and available to use for vaccine documentation. • **Inactive**: Allows a lot to be entered into the inventory but not available until your practice is ready to start administering the lot to patients. • **Retired**: All used lots, expired lots, usable or lots that were entered incorrectly should be retired so they are not in the active lot view.

Version 20.14

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Number	Section	Description
1	Inventory Name	Select the inventory name from the Inventory Name drop-down menu.
2	Vaccine Name	Select the vaccine in the Vaccine Name drop-down menu.
3	NDC ID	The NDC ID is the National Drug Code ID for the vaccine. The NDC ID must be 11 digits with no punctuation. The format of an NDC is as follows: 5-4-2. If there are fewer digits in a group, precede the group by a zero.
4	GTIN	The GTIN is the optional entry that inputs the vaccine's global trade identification number. If your practice is utilizing Vaccine Barcoding, you will notice this number populated.
5	Total Doses in Lot	The Total Doses in Lot entry indicates the total number of private or VFC doses in the inventory.
6	Manufacturer	Select the manufacturer from the Manufacturer drop-down menu.
7	Lot Number	The Lot Number is assigned to the vaccine.
8	Funding Source	The Funding Source selects the stock type for the vaccine. Select VFC when the stock is federally funded. Select private when the stock is a private insurance vaccine.
9	VFC Eligibility Usage	VFC Eligibility Usage is used to identify when a vaccine lot is available for administration specific to the patient's insurance. • Select **VFC Only** for VFC insurance vaccines only. • Select **Not VFC** for private insurance vaccines only. • Select **All Pats** to allow for VFC and private insurance.
10	Practice Location	The Practice Location indicates the location of the vaccine inventory.
11	Cost per Dose	The optional Cost per Dose entry sets the cost for each dose.
12	Doses Used	The Doses Used field indicates the number of vaccine doses administered. This field will remain at 0 until you begin to document the vaccines within a patient's chart.

13	Last Updated	The Last Updated field is automatically time-stamped with the date/time on the workstation being used to update the vaccine inventory.
14	Note	The Note field enters any information pertaining to the vaccines' shipment or usage. For example, you may enter a company or "brand" name of the vaccine in this field.
15	Borrowed Status (+)	The Borrowed Status (+) field informs you if the vaccine entry was created from the VFC inventory or the Non-VFC inventory.
16	Payback status	The Payback status field indicates if the lot was paid back. Once you have returned the borrowed doses to VFC or Non-VFC inventories, mark the lot as Item was Paid Back. It will then remove the borrowed doses from your borrowed lots list.
17	Date started using	The Date Started Using field indicates when the vaccine lot will be available to use. The default setting will be the current date.
18	Availability	Availability indicates if the vaccine lot is active, inactive, and retired. • **Active**: Lot is active and available to use for vaccine documentation. • **Inactive**: Allows a lot to be entered into the inventory but not available until your practice is ready to start administering the lot to patients. • **Retired**: All used lots, expired lots, usable or lots that were entered incorrectly should be retired so they are not in the active lot view.