

Billing Performance: Patient Statements

Last Modified on 10/10/2023 4:32 pm EDT

Version 14.19

Overview

In this section you will learn about the Patient Statements area on the Overview > Billing Performance tab.

Patient Statements			
In queue, ready to mail	Amount	120	\$10,098.89
Mailed this month	Amount	0	\$0.00
Mailed last month	Amount	0	\$0.00

Billing Center: Overview > Billing Performance

Why is this Important?

Outstanding patient balances will not get paid if statements are not sent in a time fashion. These metrics give you the ability to compare what has been queued or sent to the patient A/R outstanding during the respective time frame.

In Queue, Ready to Mail, Amount

- What is this?
 - A count of the number of statements in the patient statement queue.
 - A sum of the statement balances in the patient statement queue.
- Keeping it Healthy
 - This number should be zeroed daily by printing or electronically submitting a statement file to the insurance. (The chances that a statement will become outdated by insurance adjudication or patient payment increases the longer a statement is sitting in the statement queue.
- For More Information
 - Double-click on the text. OP will take you to the Statement Queue and display the claims that have been queued but not sent.

Mailed this Month, Amount

- What is this?
 - A count of the number of statements that have been mailed within the last 30 days.
 - A sum of the statement balances that have been mailed within the last 30 days.
- Keeping it Healthy
 - These numbers should match with the patient A/R during the same period.

Mailed last Month, Amount

- What is this?
 - A count of the number of statements that have been mailed within the last 31 to 60 days.
 - A sum of the statement balances that have been mailed within the last 31 to 60 days.

- Keeping it Healthy
 - These numbers should match with the patient A/R during the same period.

Version 14.10

Overview

In this section you will learn about the Patient Statements area on the Billing Overview tab.

Patient Statements			
In queue, ready to mail	Amount	120	\$10,098.89
Mailed this month	Amount	0	\$0.00
Mailed last month	Amount	0	\$0.00

Billing Center: Overview

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