Creating Care Plans

Last Modified on 07/28/2021 10:24 am EDT

Version 14.19
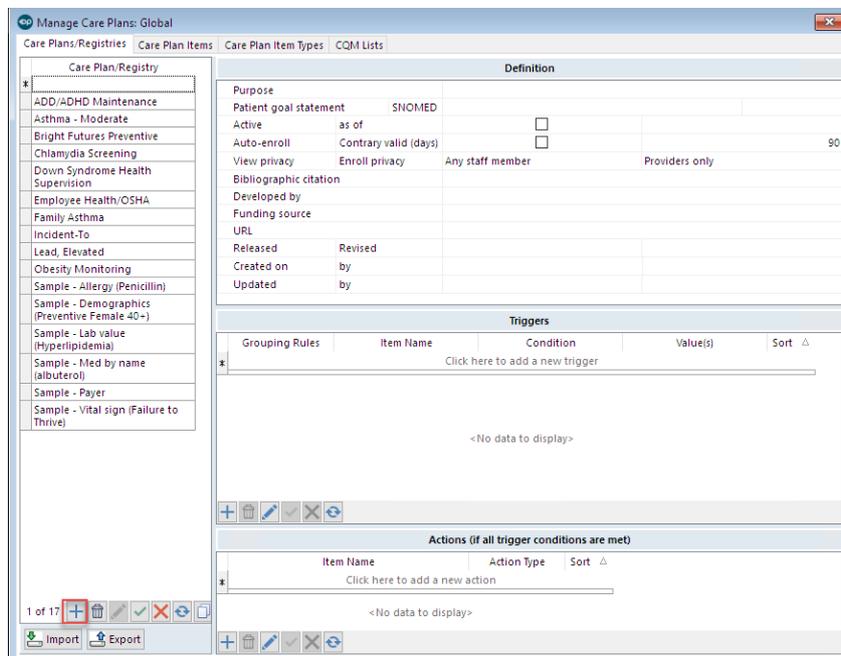
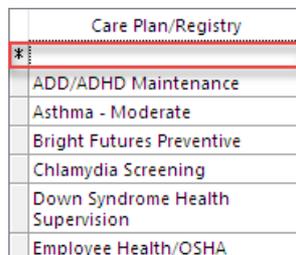> **Path: Clinical tab > Care Plans**

About

Care Plans can be created within Office Practicum to meet the needs of your Practice. In this section, you will find the steps to create a new Care Plan.
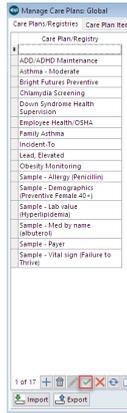
Create a New Care Plan

1. Navigate to the Manage Care Plans window by following the path above.
2. Click the **Add** ➕ button in the lower-left corner to add a new Care Plan.

3. In the **Care Plan/Registry** field, enter the **Name** of your new **Care Plan**.

4. Enter text or use the drop-down menu for each of the fields for the **Care Plan Definition**, **Triggers**, and **Actions**.
5. Add **Triggers** to create your **Patient Group**.
6. Add **Actions** to add and/or suppress on your patient's Care Plan once all conditions are met for the Triggers assigned to the Care Plan.
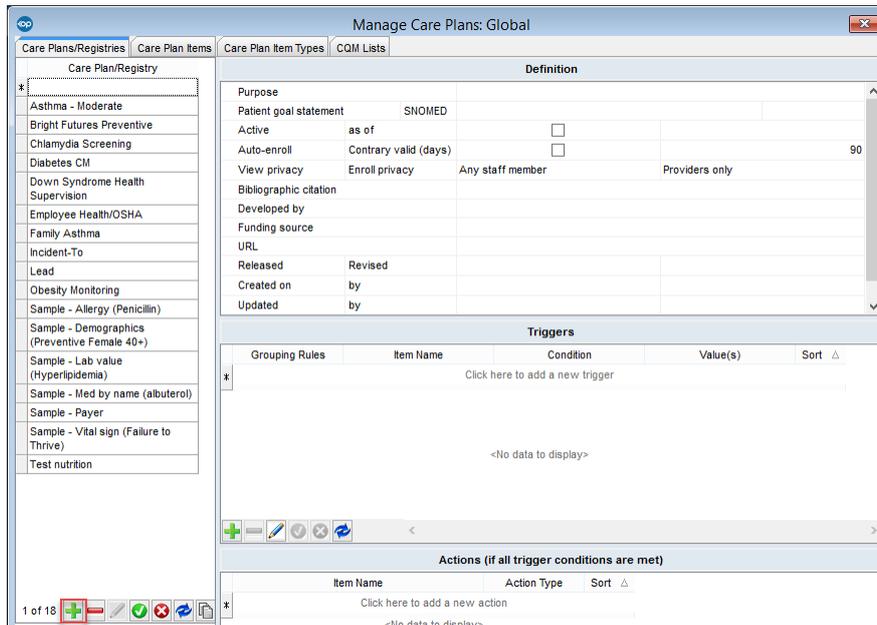7. Click the **Save** button in the lower-left corner to save Care Plan changes.

Version 14.10

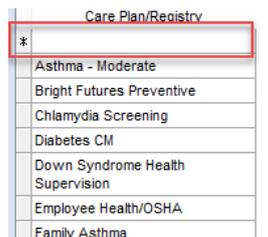## Utilities > Manage Clinical Features > Care Plans

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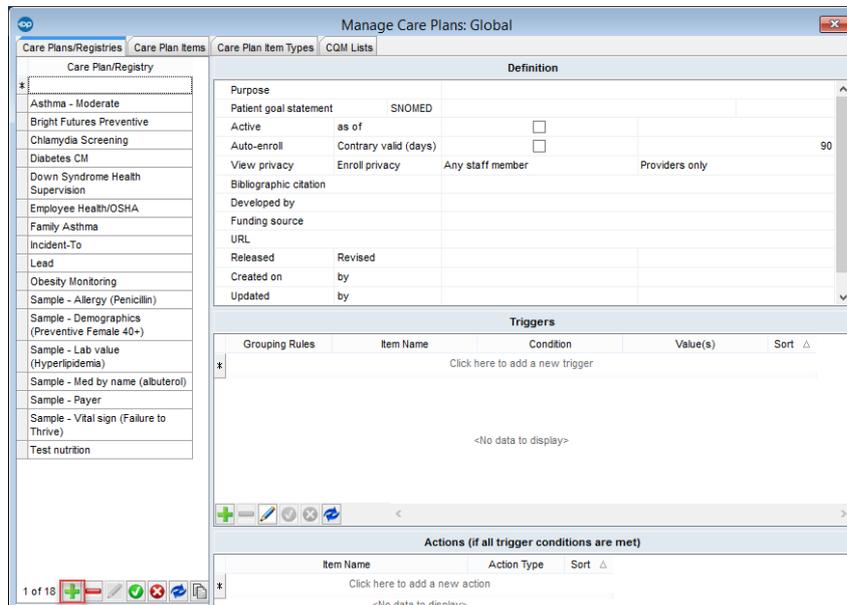
Opening the Manage Care Plans Window

1. Open the **Manage Care Plans** window.
2. Click the **Insert Record** ![+] button in the lower left corner to add a new Care Plan.

3. Enter the **Name** of the new Care Plan in the Care Plan/Registry field.

4. Enter **Text** in or use the **Drop-Down Menu** for each of the Fields for the Care Plan Definition, Triggers, and Actions.

5. Add **Triggers** to create your Patient Group.
6. Add **Actions** to add and/or suppress on your patient's Care Plan once all conditions are met for the Triggers assigned to the Care Plan.
7. Click the **Green Checkmark** button in the lower left corner to save your work.