

We are currently updating the OP Help Center content for the release of OP 14.19 or OP 19. OP 19 is a member of the certified OP 14 family of products (official version is 14.19.1), which you may see in your software (such as in Help > About) and in the Help Center tabs labeled 14.19. You may also notice that the version number in content and videos may not match the version of your software, and some procedural content may not match the workflow in your software. We appreciate your patience and understanding as we make these enhancements.

Importing or Exporting a Phrase Construction Notebook

Last Modified on 09/06/2019 8:28 am EDT

Version 14.19

Path: Clinical tab > Phrases

Overview

This article explains how to import or export Phrase Construction Notebooks. This can be used to share Notebooks. Before getting started, ensure the Phrase Construction toolbar is displayed at the top of the window. If the toolbar is blank, click the **Toolbars** drop-down menu and select**Phrase Construction Properties**.



Import a Notebook

- 1. Navigate to the Phrase Construction window following the path above.
- 2. Click the Import button.
- 3. Locate and select the Notebook file.







4. Click the **Open** button. The Notebook is imported.

C (098 Q) (* * * * * * * *	s 🐀 😻				
Toolbars - MAIN 👿 🗄 (+) (-) 🎼 🔄 , . ; bcsp T Fever - Intensity - Duration - Pattern - Done								
Letters	Phone Assessment-Plan Nurse Notes		Checklist Tasks Patient Instructions		Dr Cindy Phrases Dr Cindy Phrases			
Index	HPI:Symptoms (A-G)	HPI :Symptoms (H-Q)	HPI : Symptoms (R-Z)	Physical Exam	ROS Medical	Hx Dx Work Ups		
Abdominal Pain Obesity			Skin exam	-	ROS: Hematologic/Lymphatic			
Allergic Rhinti	8	Neuralgia	Spine exam		ROS: Intl Adoption			
Amenorrhea		Pelvic pain Extremit		am	ROS: Nose	ROS: Nose		
Asthma/acute		Polyuria/polydipsia	a/polydipsia Breast Exam		ROS: Throat			
Back Pain		Rash	GU exam	3U exam		MHx-Infectious Diseases		
Constipation		SOB Gyn exam			MHx-Childhood linesses			
Cough		Sore Throat	hroat Neuro exam		MHx-Allergy Alerts			
Croup		Sprain/strains Derm Findings:		C .	MHx-Perinatal			
Chest Pain		Syncope	Ortho findings	Ortho findings		MHx-Family Med Hx		
Delirium		URI Breast Detailed Exam		d Exam	MHx-Ob/Gyn/Uro Hx			
Diarrhea		Vomiting	ROS:NL defai	ROS:NL default		MHx-Hospitalizations		
Dizziness		Weakness	ROS:Constitut	ROS:Constitutional		MHx-Surgeries		
Dysuria		Weight gain	ROS:Eyes	ROS:Eyes		Default form summary		
Ear Pain		Weight loss	ROS: Ears	IOS: Ears		PAST MHx		
Fatigue		Objective ROS:Cardiova		scular New patient				
Fever HEENT		HEENT	ROS: Respiratory		Diabetes Lab W/L			
Headache		Eyes exam	ROS:GI	ROS:GI		Coagulopathy W/Us		
Head Trauma		Ears exam ROS: GU			HTN Work ups			
Hematochezia		Nose/Sinuses exam	ROS:Gyn		GI Work ups			
Hematuria		Throat exam	ROS:Musculo	sketal	Anemia Work-ups	•		
Inconsolable of	arying	Neck exam	ROS:Dermato	ogical	Endocrine W/Us			
Influenza 'grippe' Heart Exam		ROS:Neurolog	ical	CF protocols:				
Injuries/falls		Lungs exam	ROS: Psychia	tirc	In House Labs	8		
Joint Pain: Abdominal Exam		Abdominal Exam	ROS:Endocrin	e	Medical Clearance Letter			
<						>		

Export a Notebook

- 1. Navigate to the Phrase Construction window following the path above.
- 2. Select the Notebook to export.
- 3. Click the Export button.
- 4. Save the file. The Notebook is exported.





Version 14.10

Utilities > Manage Clinical Features > Phrase Construction

Overview

You will be instructed on how to import or export notebooks. This can be useful if a practice would like to share a notebook.



Import a Notebook

- 1. Click the Import Notebook button 1.
- 2. Locate and select the Notebook file.





•	Select One or More files to Import	×
🔄 🎯 🔹 🏠 🔳 Desktop	▶ v C Search D	Pesktop 🔎
Organize 👻 New folder		s= ▼ 🔲 🔞
Favorites	This PC	^
🚆 Recent 🏹 Ices	Libraries	
Desktop	Network	
Downloads Music Pictures	New Notebook File.ntb NTB File 13.4 KB	
Videos Local Disk (C:)	Docs	~
File nam	e: New Notebook File.ntb 🗸 Notebo	ok files (*.ntb) 🗸 🗸
	Ор	en Cancel

3. Notebook imported.

C	🥏 🙉 i	K B	9	9 8 4	()	· · · · ·		🐀 🥶				
Toolbars - MAIN 💌 🖂 (+) (-) 🗄 🚍 , . ; bcsp T Fever - Intensity - Duration - Pattern - Done												
Letters	Phone	Assessment-I	sessment-Plan Nurse Notes		Ch	Checklist Tasks Patient Instructions		Dr Cine	Dr Cindy Phrases			
Index	HPI:Syr	nptoms (A-G)	HP	I :Symptoms (H-Q)		HPI : Symptoms (R-Z) Physical Exam				5 Medica	al Hx Dx Work Ups	
Abdominal	Abdominal Pain Obesity					Skin exam			ROS: Hematologic/Lymphatic			
Allergic Rhi	initis		Neuralgia		Spine	Spine exam		R	ROS: Intl Adoption			
Amenorrhea P		Pelvic	Pelvic pain Extremities exam		ROS: Nose							
Asthma/act	ute		Polyuria/polydipsia Br		Brea	Breast Exam		R	ROS: Throat			
Back Pain			Rash		GU e	GU exam		M	MHx-Infectious Diseases			
Constipation		S08 Gyn exe		yn exam		M	MHx-Childhood Ilnesses					
Cough		Sore	Throat	pat Neuro exam			MHx-Allergy Alerts					
Croup		Sprain/strains		Derm	Derm Findings:		M	MHx-Perinatal				
Chest Pain		Syncope		Ortho	Ortho findings		M	MHx-Family Med Hx				
Delirium		URI		Brea	Breast Detailed Exam		M	MHx-Ob/Gyn/Uro Hx				
Diarrhea Vi		Vomit	Vomiting ROS:NL default		MHx-Hospitalizations							
Dizziness V		Weakness		ROS	ROS:Constitutional		M	MHx-Surgeries				
Dysuria		Weight gain		ROS	ROS:Eyes		De	Default form summary				
Ear Pain		Weight loss		ROS	ROS: Ears		P/	PAST MHx				
Fatigue		Objective ROS:Cardio		Cardiovas	rdiovascular New p		ew patient					
Fever HEEN		HEEN	r	ROS: Respiratory		Diabetes Lab W/U		00				
Headache			Eyes exam		ROS	ROS:GI		C	Coagulopathy W/Us			
Head Trauma Ears e		ars exam ROS: GU		HTN Work ups								
Hematochezia Nose/Sinuses		Sinuses exam	ROS:Gyn		GI Work ups							
Hematuria Throat exam		t exam		ROS:Musculosketal		Anema Work-ups						
inconsolable crying Neck exam			RUS:Dermatological			Endocrine wuus						
Influenza grippe" Heart Exam			RUS:Neurological			CF protocols:						
Injuries/Tails Lungs exam			RUS: Psychiatro			IN HOUSE Labs						
Joint Pain:			ADdo	minai Exam		ROS	Endocrine		M	edical Clearan	ce Letter	
<											>	

Export a Notebook

- 1. Select the Notebook to export.
- 2. Click the Export Notebook button \square .
- 3. Save the file.





4. Notebook exported.

