

### Important Content Update Message

We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

# Creating a Scored Survey

Last Modified on 12/10/2019 9:17 am EST

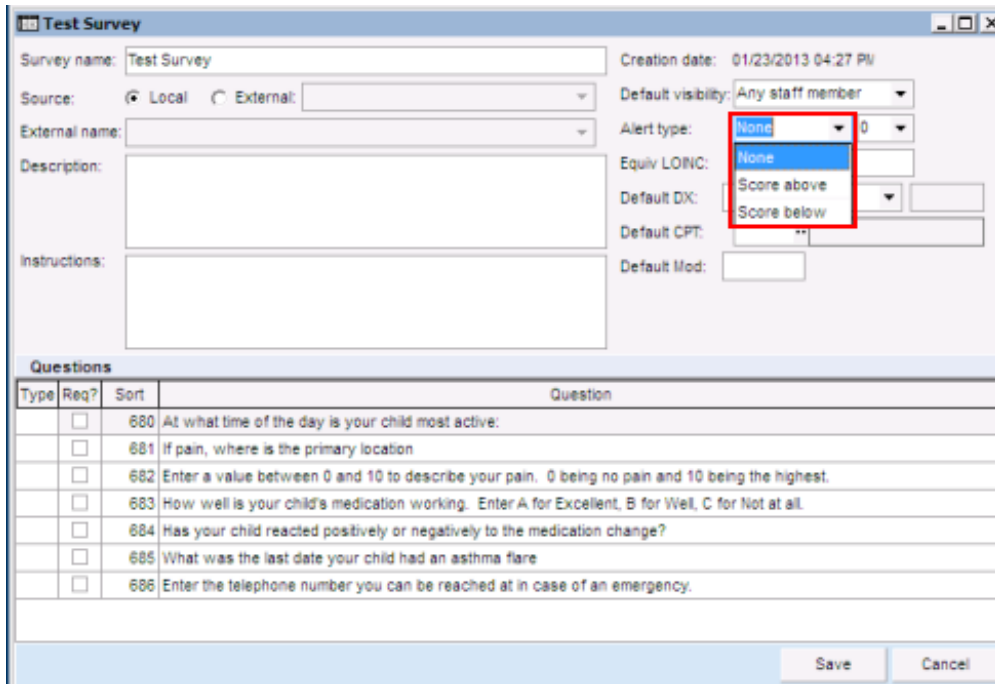
Version 14.19

After all questions have been created and assigned scores, you can create a Score Alert to have the system notify you of any results that fall above or below a certain value.

- The Score Alert will only apply to those questions that have been assigned scores; answer types that can be assigned scores are List, Boolean and integer/numeric.
- When the survey is administered, the score will appear in pink if the Score Alert criteria is met.

To create a Score Alert:

1. Click **Open** on the Survey Administrator Toolbar.
2. The Survey Forms Explorer window opens.
3. Locate the survey to score and click the **Select** button.
4. Click the drop-down arrow for **Alert type** and select from the list. None (the default value) indicates that the survey is not scored



**Test Survey**

Survey name: Test Survey      Creation date: 01/23/2013 04:27 PM

Source:  Local    External: [dropdown]      Default visibility: Any staff member

External name: [dropdown]      Alert type: **None**   0

Description: [text area]      Equiv LOINC: None

Instructions: [text area]      Default DX: [dropdown]   [input]

Default CPT: [input]

Default Mod: [input]

Type	Req?	Sort	Question
<input type="checkbox"/>		680	At what time of the day is your child most active:
<input type="checkbox"/>		681	If pain, where is the primary location
<input type="checkbox"/>		682	Enter a value between 0 and 10 to describe your pain. 0 being no pain and 10 being the highest.
<input type="checkbox"/>		683	How well is your child's medication working. Enter A for Excellent, B for Well, C for Not at all.
<input type="checkbox"/>		684	Has your child reacted positively or negatively to the medication change?
<input type="checkbox"/>		685	What was the last date your child had an asthma flare
<input type="checkbox"/>		686	Enter the telephone number you can be reached at in case of an emergency.

Save      Cancel

- In the second, smaller **Alert Type** field, select a threshold score value from the drop-down menu.

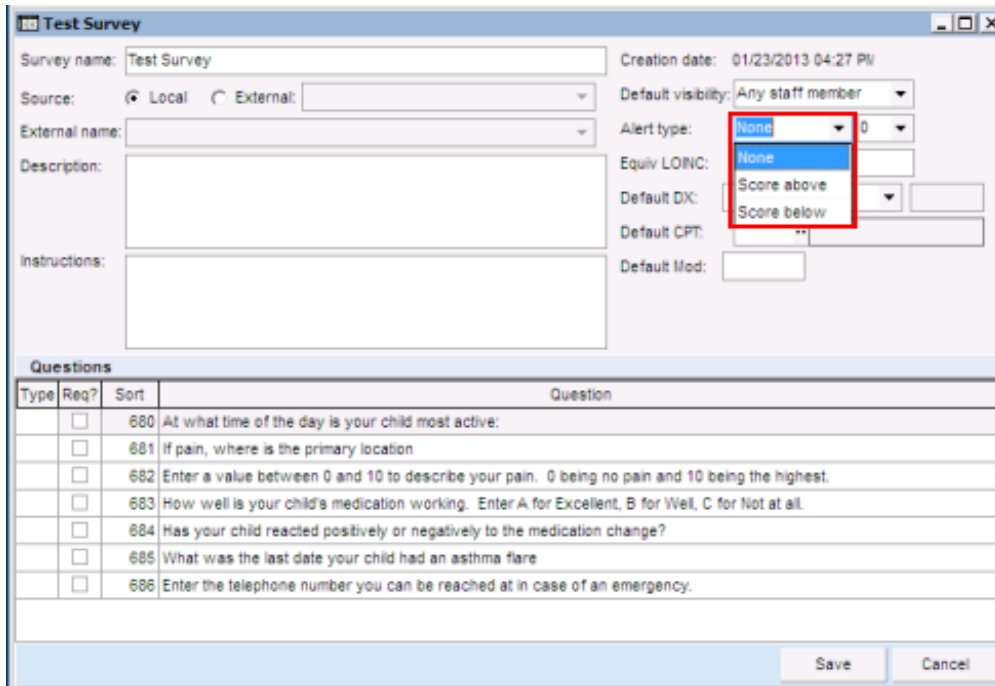
Version 14.10

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