Post a Payment to a Patient's Claim

Last Modified on 11/07/2019 2:16 pm EST
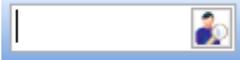
Version 14.19

Overview

Learn how to post payments from the Bulk Payments or the Patient Account.

There are two ways to post payments in Office Practicum:

- Bulk Payments
- The Patient Account

Accessing Bulk Payments Center

> **Path: Billing tab > Bulk Payments**

- Follow the path indicated above to access Post Bulk Payments.
- Search for your patient in the patient search field [   ] .

Accessing the Patient Account

- On the OP toolbar click the **Patient Account** Accnt button.
- Search for your patient in the patient search field [   ] .

Version 14.10

Overview

Learn how to post payments from the Bulk Payments or the Patient Account.

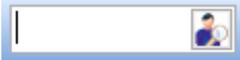There are two ways to post payments in Office Practicum:

- Bulk Payments
- The Patient Account

Accessing Bulk Payments Center

Path: Activities menu > Post Bulk Payments

- Follow the path indicated above to access Post Bulk Payments.
- Search for your patient in the patient search field .

Accessing the Patient Account

- On the OP toolbar click the **Patient Account** button.
- Search for your patient in the patient search field .