

# Patient Encounter: Surveys

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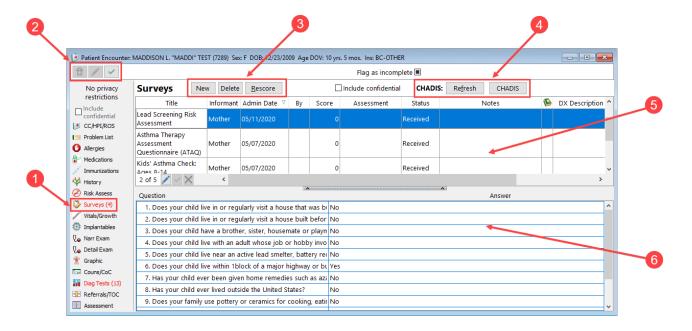
Version 20.4

This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.

### **About Patient Encounter: Surveys**

Path: Clinical, Practice Management, or Billing tab > Patient Chart button > Encounter > New or Open Note button > Surveys

The Surveys window documents surveys during the Encounter. This section of the Encounter Note is chart-driven, meaning that the information populated here is pulled from and pushed back to the same section in the Patient Chart.



#### Patient Encounter: Surveys Map

| Number | Section                    | Description                                                                                                                                                                                                                                                                                                |
|--------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Surveys button             | The Surveys button accesses the Survey window in the patient's Encounter Note.                                                                                                                                                                                                                             |
| 2      | Encounter Function buttons | The Function buttons delete an entire Encounter Note, edit an Encounter Note, or save an Encounter Note.                                                                                                                                                                                                   |
| 3      | Survey function buttons    | The survey function buttons are used to modify the survey list.  New: Opens the Survey Forms Explorer to add a Survey to the Survey List.  Delete: Deletes the selected Survey from the Survey List.  Rescore: Rescores the selected Survey. If a survey status is set to Reviewed, it cannot be rescored. |
|        | CHADIS buttons (only       | Refresh: The Refresh button updates the CHADIS surveys with available                                                                                                                                                                                                                                      |





| 4 | available to Practices that<br>have partnered with<br>CHADIS) | <ul> <li>updated survey results.</li> <li>CHADIS: The CHADIS button takes the user to the CHADIS site for access to the patient's CHADIS history.</li> </ul>          |
|---|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | Survey List panel                                             | The Survey List panel displays all the Surveys that were given to the patient. When a Survey is selected, the questions and answers populate the Question List panel. |
| 6 | Question List panel                                           | The Question List panel displays the questions and answers for the selected Survey.                                                                                   |

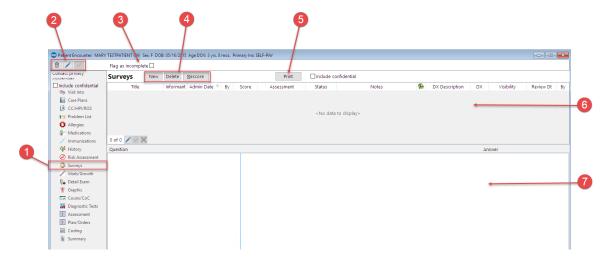
Version 20.3

## **About Patient Encounter: Surveys**

Path: Clinical, Practice Management, or Billing tab > Patient Chart button > Encounter > New or Open Note button > Surveys

The Patient Encounter helps to code and complete an encounter visit. The encounter note encompasses both narrative and comprehensive formats. It also allows you to customize the layout of the note. The note is added to the patient chart.

The Surveys window documents surveys during the encounter.



#### Patient Encounter: Surveys Map

| Num | nber | Section                     | Description                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----|------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | I    | Surveys button              | The Surveys button opens the Survey window in the patient's encounter note.                                                                                                                                                                                                                                                                                                                                           |
| 2   | 2    | Encounter Function buttons  | The Function buttons delete an entire encounter note, edit an encounter note, or save an encounter note.                                                                                                                                                                                                                                                                                                              |
| 3   | 3    | Flag as Incomplete checkbox | The Flag as Incomplete checkbox will mark an encounter as unfinished.                                                                                                                                                                                                                                                                                                                                                 |
| 2   | 1    | Survey function buttons     | <ul> <li>The survey function buttons helps to modify the survey list.</li> <li>New: The New button adds a survey to the survey list. Clicking the New button opens the Survey Forms Explorer.</li> <li>Delete: The Delete button deletes the selected survey from the Survey List.</li> <li>Rescore: The Rescore button rescores the survey. If a survey status is set to reviewed, it cannot be rescored.</li> </ul> |





| 5 | Print button  | The Print button prints the selected survey.                                                                                                                                  |
|---|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6 | Survey List   | The Survey List panel displays all the surveys that were given to the patient. Once a survey is selected, the survey questions and answers appear in the Question List panel. |
| 7 | Question List | The Question List displays the questions and answers for the selected survey in the survey list.                                                                              |

