Patient Encounter: Services and Procedure Coding

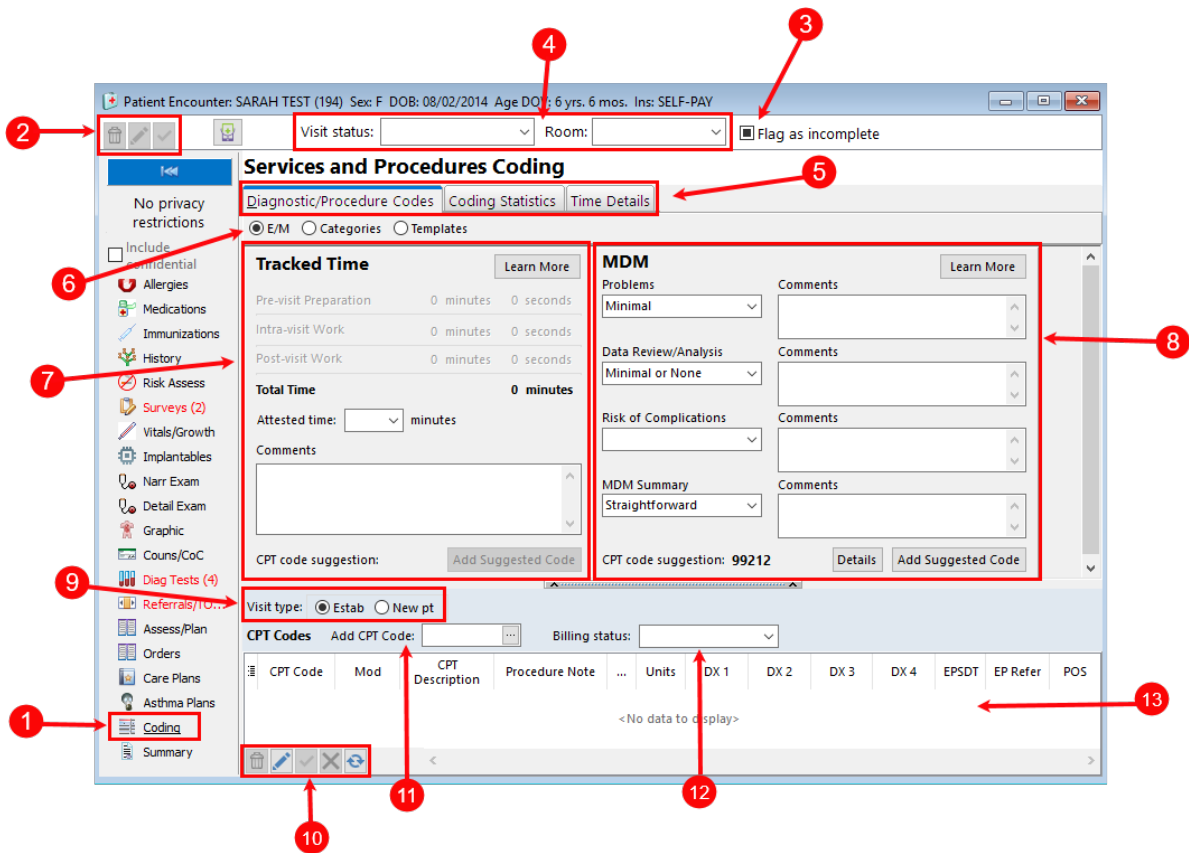Last Modified on 04/01/2022 4:32 pm EDT

Version 20.16

> This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.

About Patient Encounter: (Services and Procedure) Coding

> **Path: Clinical, Practice Management, or Billing tab > Patient Chart button > Encounters > New or Open Note button > Coding**

> **Path: Clinical, Practice Management, or Billing tab > Schedule button > Calendar or Tracking radio button > Right-click > Open encounter > Coding**

The Services and Procedure Coding window suggests the correct CPT codes for the encounter using the E/M guidelines for Time or MDM. For additional information on how Time and MDM are calculated in OP, For additional information on how Time and MDM are calculated in OP, see **E/M Coding in OP**.

Patient Encounter: Services and Procedure Coding Tab Map

Number	Section	Description
1	Coding button	The Coding button accesses the Services and Procedures Coding window in the patient's Encounter Note.
2	Encounter Function buttons	The Function buttons delete an entire Encounter Note, edit an Encounter Note, or save an Encounter Note.
3	Flag as Incomplete checkbox	The Flag as Incomplete checkbox marks an Encounter as unfinished.
4	Visit Status and Room drop-downs	The Visit Status and Room drop-downs allow the user to select the appropriate status and location of the patient. These selections update the Tracking and Calendar Schedule views.
5	Coding tabs	The Coding tabs focus on the CPT codes for the patient Encounter: • **Diagnostic/Procedure Codes**: The Diagnostic/Procedure Codes tab is used to review and select the Procedure CPT code for the Patient Encounter based on Tracked Time or MDM. The calculation of each code is based on the 2021 E/M coding guidelines. • **Coding Statistics**: Show percentages of patients in a given age-group, per provider for the patient's Insurance. • **Time Details**: The Time Details tab is read-only and displays the specific amount of time spent by the Rendering Provider in each of the time-tracked areas in OP on the date of the visit. The information is grouped by category according to the Visit Status preference settings made by the Practice.
6	E/M, Categories, and Templates radio buttons	The E/M, Categories, and Templates radio buttons toggle the CPT grid between CPT code categories and template categories.
7	Tracked Time	The Tracked Time section displays the time the provider has spent on the patient Encounter including pre-visit preparation, intra-visit work, and post-visit work (from 12:01 AM-11:59 PM). • The **Learn More button** will take you to the tracked time content on the Help Center. • The **Attested Time** drop-down allows you to override the total time calculated by OP. • The **Add Suggested Code** button applies the CPT code that was determined based upon OP's tracked-time code calculation. Clicking this button applies the CPT code to the sick visit.
8	MDM	The MDM section displays 3 elements of Medical Decision: Problems Addressed, Data Reviewed, and Risk of Complications. • The **Learn More button** will take you to the MDM content on the Help Center. • The **Add Suggested Code** button applies the CPT code that was determined based upon OP's MDM calculation. Clicking this button applies the CPT code to the sick visit. • The **Details button** displays the information used to calculate the level of MDM based on the documentation of the three elements of MDM.
9	Visit Type	The Visit Type radio buttons display the proper CPT code based upon the type of visit (Established visit, New Patient Visit).
10	Diagnostic/Procedure Codes Worksheet function buttons	The Diagnostic/Procedure Codes Worksheet function buttons delete, edit, and save the CPT code entries for the patient Encounter.

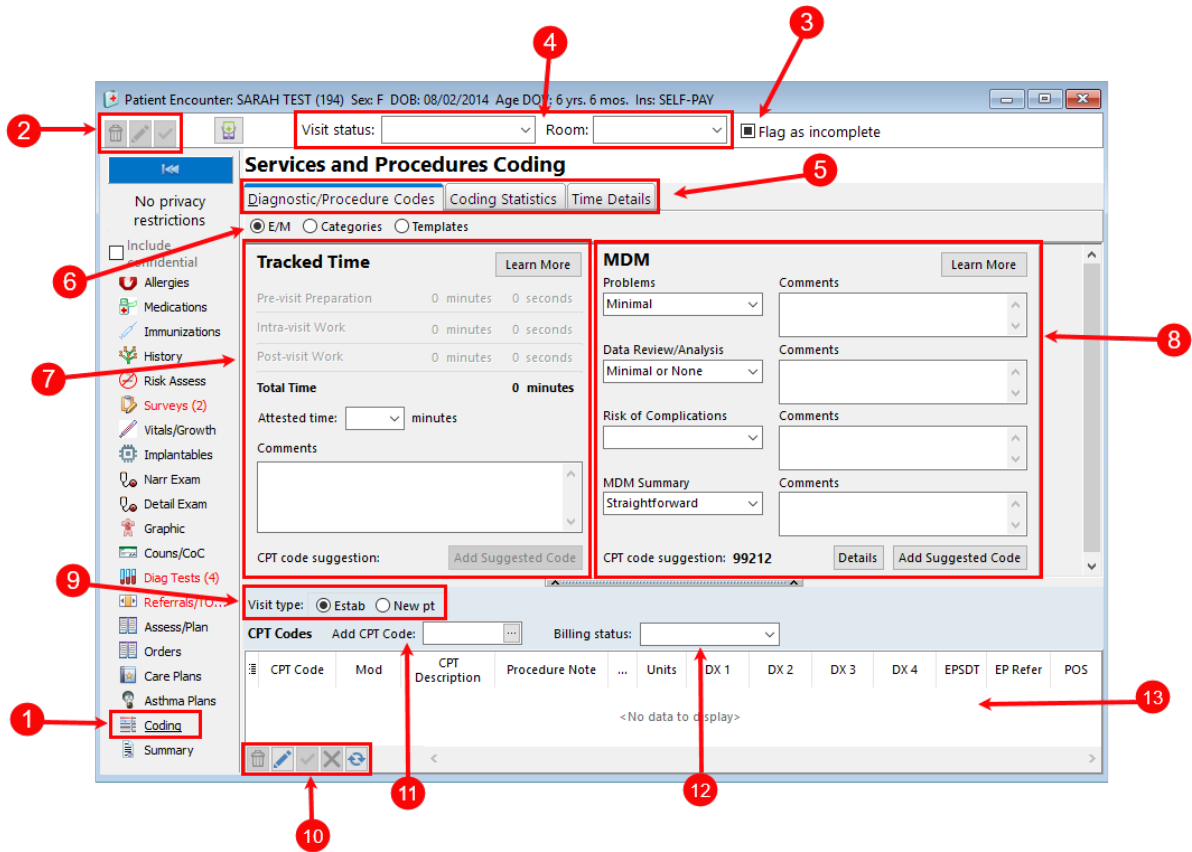| 11	Add CPT Code button	The **Add CPT** code button opens the CPT-4: Physicals Current Procedural Terminology, Fourth Edition window to search and add a CPT code.
12	Billing Status drop-down	The Billing Status drop-down allows the user to select the appropriate Billing Status of the visit. This selection updates the Tracking and Calendar Schedule views.
13	Diagnosis/Procedure Codes Worksheet	The Diagnosis/Procedure Codes worksheet enters procedure notes and applies diagnosis codes to the selected CPT code for the patient Encounter. The CPT codes entered on this tab are passed to the Electronic Superbill. In cases where the same CPT code is entered multiple times, only one instance of the code will be passed to the superbill.

Version 20.15

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		The MDM section displays 3 elements of Medical Decision: Problems Addressed, Data Reviewed, and Risk of Complications. • The Learn More button will take you to the MDM content on the Help Center.

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