

Important Content Update Message

We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

Standard Reports: Compare Allowable to Payment

Last Modified on 02/06/2020 8:20 am EST

Version 14.19

When to Use this Report

Use this report to view your reimbursement values from your payers vs what your contracted allowable rates are. Users can easily see in the column Allowable Difference if they are seeing a trend of less or more for reimbursements.

About Compare Allowable to Payment


Path: Billing tab > Transactions > Standard Billing Reports

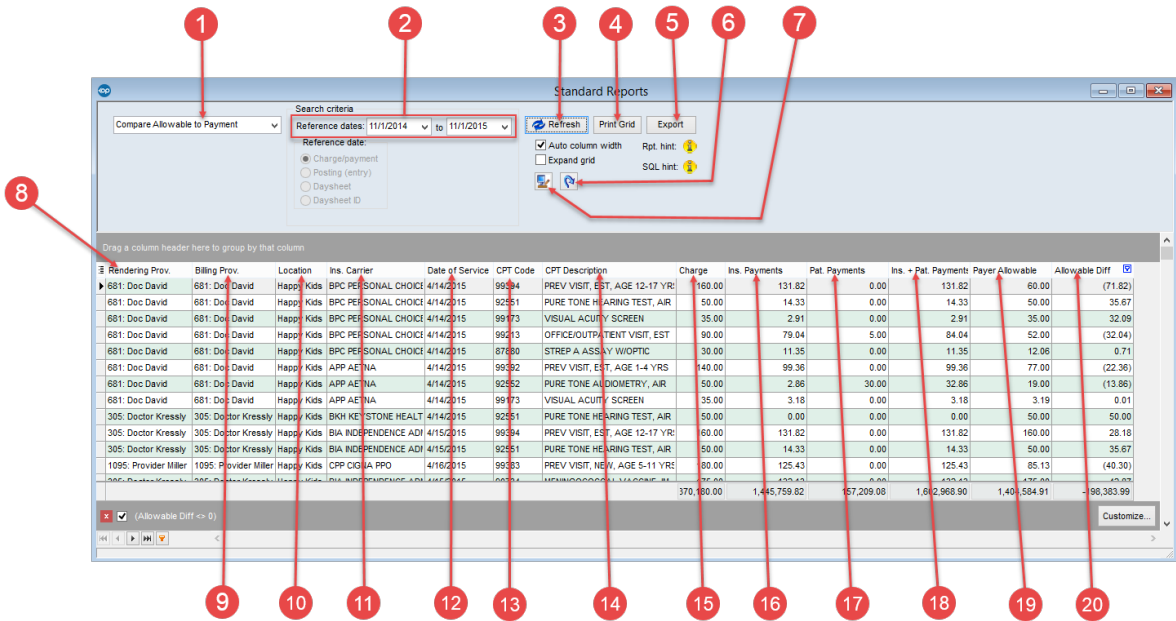
This report shows the estimated reimbursement/payer allowable for a charge along with the actual amount of payments from the insurance company.



Note: There is a year limit for the date range. If the date range of the start date and end date is greater than 365 days, the end date will be modified to be a year later than the start date.



Note: More columns are available in the data grid than shown in the map below. The map only describes the columns displayed in the map. To see the total list of columns, select the column selection icon in the upper-left area of the grid ().



Compare Allowable to Payment Map

Number	Section	Description
1	Choose a report	<p>The Choose a report dropdown selects one of the six available reports to display in the standard reports grid. These reports include:</p> <ul style="list-style-type: none"> • Transactions for check number • Financial Summary • Charges per scheduled appointment • Unbilled charges for scheduled appointments • Reimbursement per visit • Scheduled appointments • Compare allowable to payment
2	Reference dates (range)	<p>The Reference Dates set the start and end date for the displayed report's date range. Reports that meet the criteria and fall within the selected date range will appear in the standard reports grid.</p>
3	Refresh button	<p>The Refresh button refreshes the data in the standard reports grid.</p>
4	Print Grid button	<p>The Print Grid button prints or exports the standard reports grid as it appears. You can print a paper or PDF copy of the report. The report will open in Print Preview mode. In Print Preview mode, you can choose to print the report or export to PDF. If you export to PDF, you will be given some options regarding how you would like to save the image. Remember, that when saving practice sensitive information or any kind of PHI outside of Office Practicum, you should consider</p>

		who has access to the information you are saving. You can add a password to the PDF you are saving by going to the Security tab, checking the box that says Enabled, and Adding a User Password (or you can choose to protect your data in some other way within your own network).
5	Export button	The Export button exports the data shown in the standard reports grid as an .xls or .csv file.
6	Reset Preferences button	The Reset Preferences button resets the default window and grid preferences.
7	Preferences button	The Preferences button saves the window and grid preferences.
8	Rendering Provider	The Rendering Provider lists the name of the provider for the transaction.
9	Billing Provider	The Billing Provider lists the name of the billed provider on the claim.
10	Location	The Location column displays the location where the encounter occurred. This is useful for practices that have multiple locations.
11	Insurance Carrier	The Insurance Carrier column indicates the primary insurance carrier that was used for the patient on the selected date of service.
12	Date of Service	The Date of Service column lists the date of service for the indicated transaction.
13	CPT Code	The CPT Code column lists the medical code for the visit on the date of service.
14	CPT Description	The CPT Description describes the medical code provided in the CPT Code column.
15	Charge	The Charge column displays the total charges from the provider for the selected transaction.
16	Insurance Payments	The Insurance Payments column displays the amount paid by the insurance carrier.
17	Patient Payments	The Patient Payments column displays the total amount paid by the patient.
18	Insurance + Patient Payments	The Insurance + Patient Payments column displays the total amount paid by the insurance carrier and the patient (adding the Insurance Payments and Patient Payments columns together).
19	Payer	The Payer Allowable column indicates the contractually allowable

	Allowable	charge as indicated by the insurance carrier.
20	Allowable Difference	The Allowable Difference column indicates the difference in the amounts between the Insurance + Patient Payments column and the Allowable Amount column.

Version 14.10

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About Compare Allowable to Payment


Path: Reports menu > Standard Reports > Choose a Report dropdown > Compare Allowable to Payment

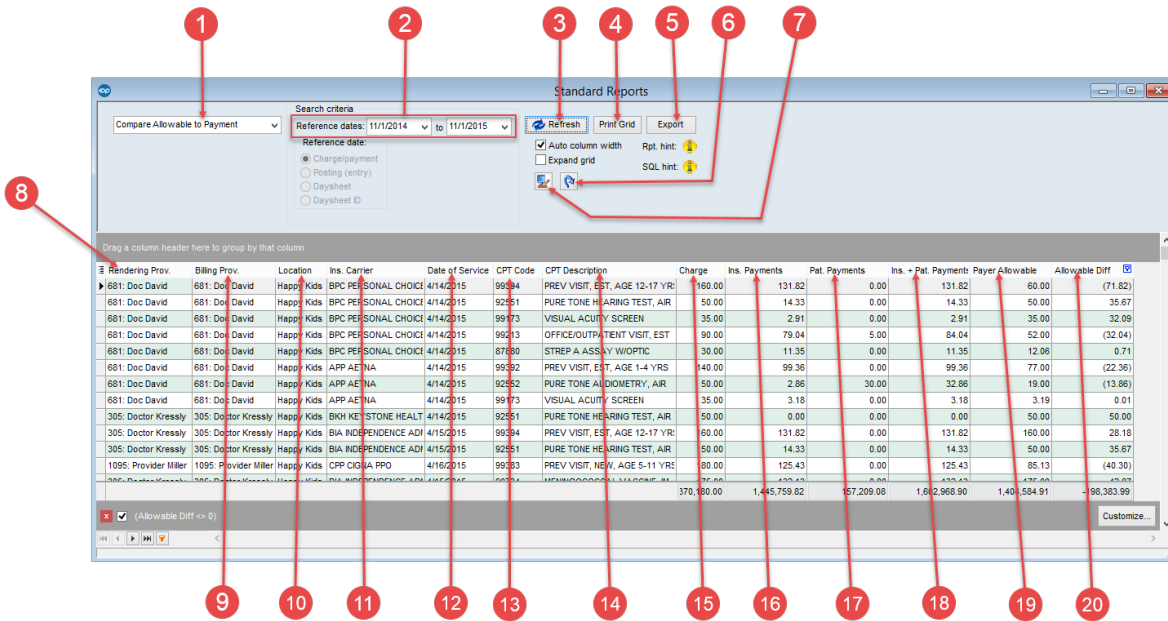
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