

A/R Aging Analysis: Location - Patient A/R

Last Modified on 05/04/2021 2:47 pm EDT

Version 14.19

Path: Billing tab > A/R button > A/R Aging Analysis > A/R Report Type drop-down > Location - Patient A/R



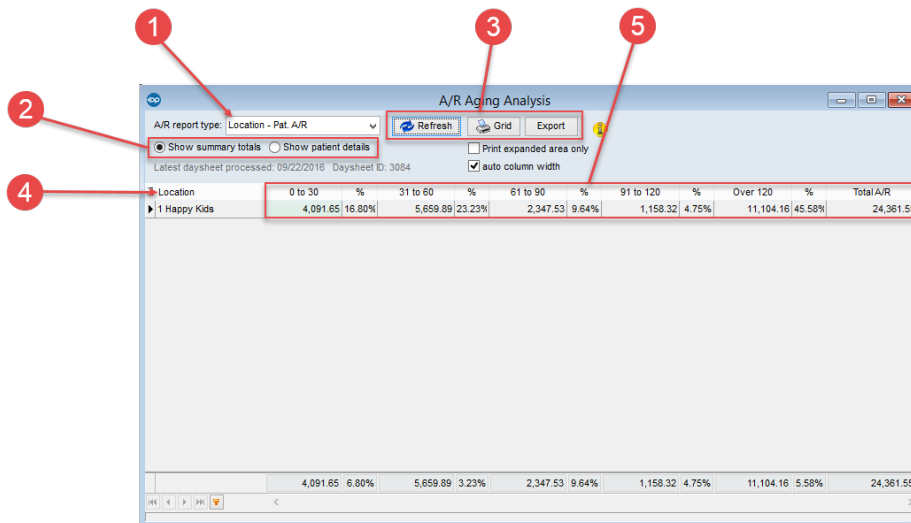
User Permission: If you do not see this report option, you will need to be provided permission **OP_Rpts_AR** by your practice's administrator.

About

This report displays all outstanding balances due from the patient, by Location, and breaks the balances up by different aging buckets, making it easy to see, in a quick glance, the areas of work in your A/R that need to be addressed.



Note: If patient details indicate a balance in a date range bucket that is different from the top row bucket, then the AR_AGING_HISTORY table data is out of date. Re-run the **update** function by clicking the **Update** button in the **Billing tab > Proof Patient Accounts > A/R Data Update Procedures tab**.



A/R Aging Analysis: Location - Patient A/R Map

Number	Section	Description
1	A/R Report Type	Selects the report to display in the A/R Aging Analysis window.
2	Show Totals/Details radio buttons	The radio buttons determine the data that is displayed in the grid: <ul style="list-style-type: none"> Show Summary Totals: The "Show Summary Totals" radio button provides a summary of the patient totals for the location over a specified period of time. Show Patient Details: This radio button is not available for this report.
3	Function buttons	The function buttons are used to print, export, refresh, and set conditions for the information in the A/R Aging Analysis report.

4	Location	The Location column displays the name of each practice location on each line of the report.
5	Location Summary Details	Location Summary Details displays outstanding Accounts Receivable that are due from the patient over specified periods of time (0 to 30, 31 to 60, etc).

Version 14.10

When to Use this Report

Users that wish to see what is in their Accounts Receivable by Location can use this report to see all outstanding patient balances that are due. This allows users to see, in a quick glance, the areas of work in their A/R that need to be addressed for individual locations.

About the A/R Aging Analysis: Location - Patient A/R

Path: Reports Menu > A/R Aging Analysis > Location - Patient A/R (A/R Report Type dropdown)

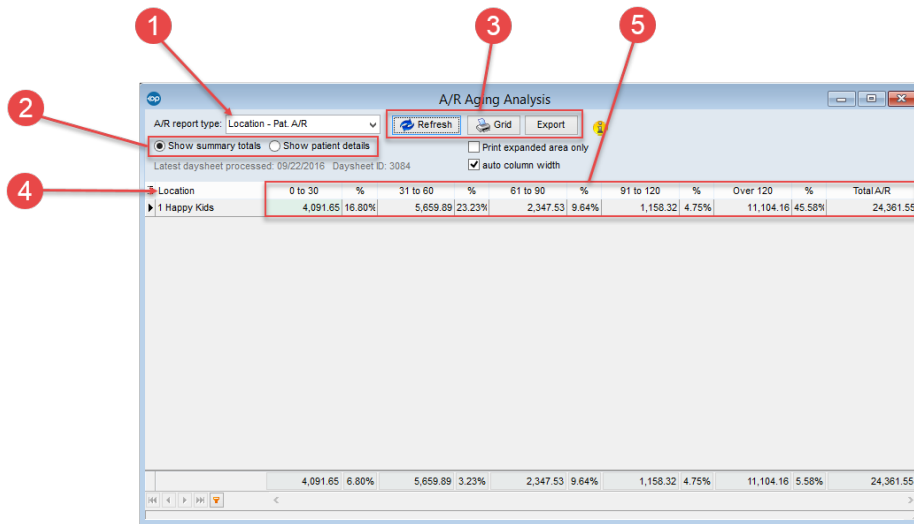


Note: If you do not see this report option, you will need to be provided a permission from the System Administrator under Security Administration. The report permission is: **OP_Rpts_AR**.

This report allows users to view outstanding Accounts Receivable patient balances by Location.



Note: If patient details indicate a balance in a date range bucket that is different from the top row bucket, then the AR_AGING_HISTORY table data is out of date. Re-run the Update function by clicking the **Update** button in the Menu: **Reports > Proof Patient Accounts > Proof Calculations > A/R Data Update Procedures tab**.



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