

Which report prints out of all my no show patients?

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To see all no-showed appointments during a given date range:

- 1. Open **OP Reports**, and log in.
- 2. Open the Administration folder, then the Schedule folder.
- 3. Double-click the **No Show Appointments** report.
- 4. Select the date range for No Shows. (To see no shows for all dates, set the first date value back to a date before your practice started using Office Practicum.)
- 5. Click **OK** to run the report.

Alternatively, you can use the SQL reportNo Show Details to show no-showed appointments, along with confirmation status and confirmation date, location, appointment date, chart number, and type of visit.

