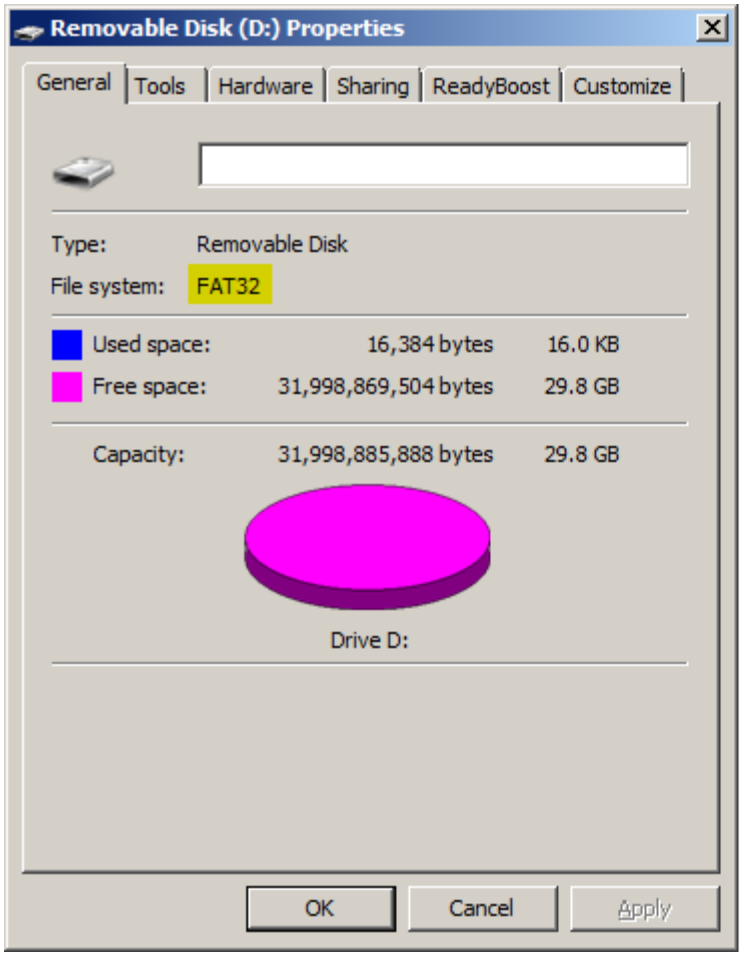
Important Content Update Message
We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

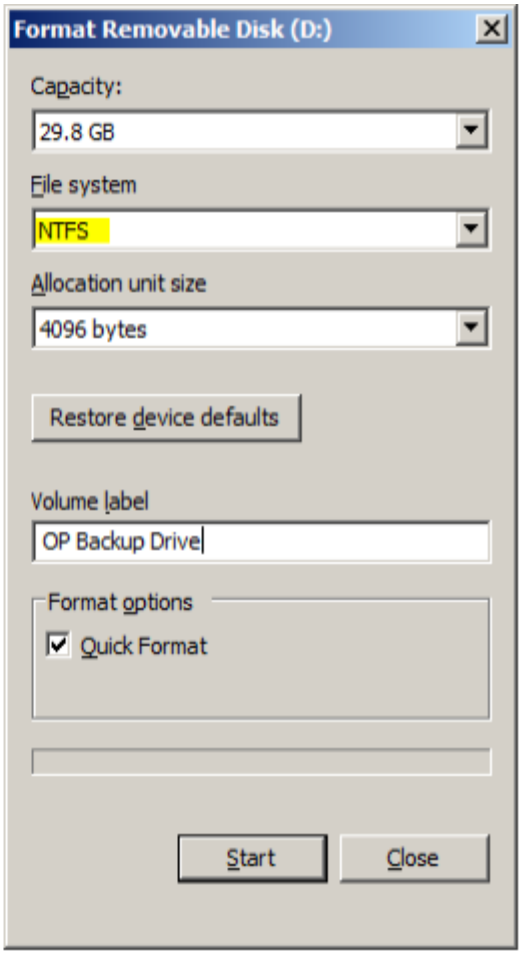
Running Backups to a Thumb Drive or External Drive

Last Modified on 12/23/2019 3:26 pm EST

When running backups to a backup drive:

1. Ensure that the flash drive is formatted in NTFS. We recommend this since FAT32 only allows a file up to 4gbs in size to be saved.

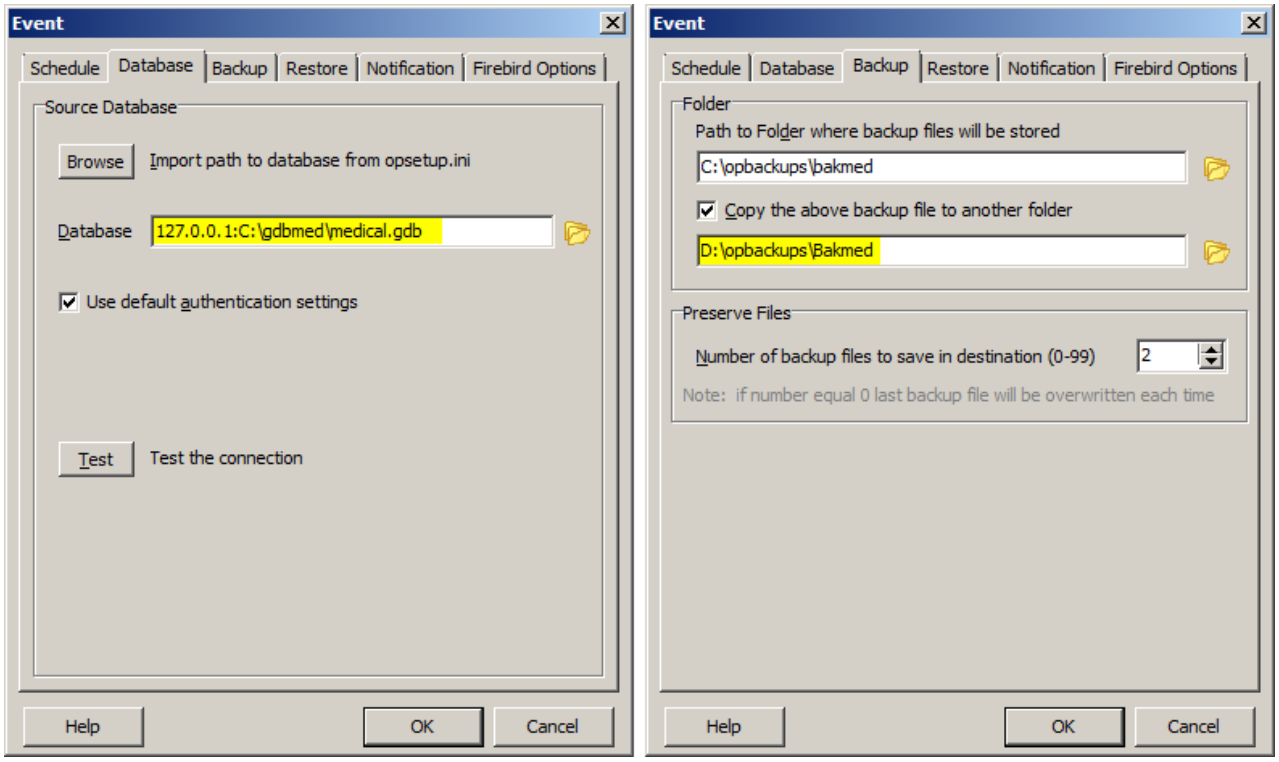




2. To create the backup jobs set the database location to the database files found in the gdbmed directory on the main server. Specify the location where you would like the backups

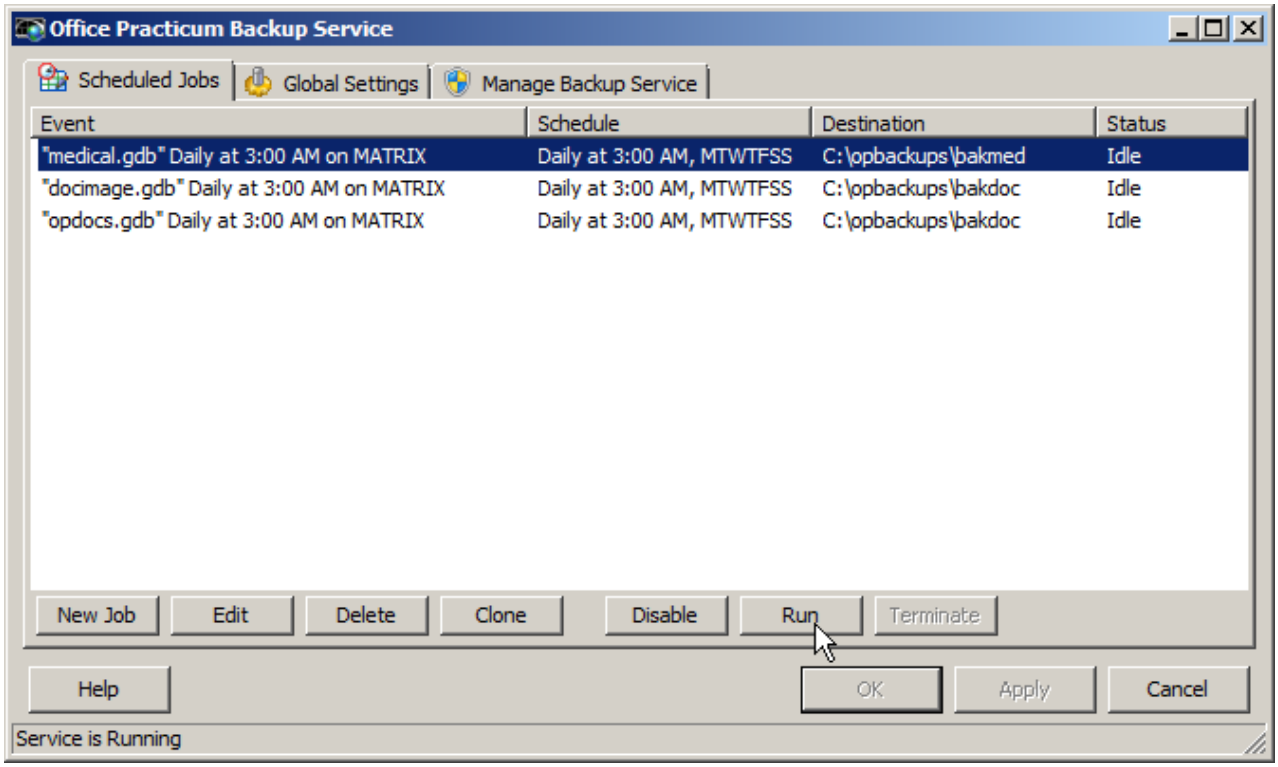
to go to.

Note: Folder paths must be created, for the backup to work properly. Normal path to the gdbmed is server-ip:drive letter:\gdbmed\ .The two databases are medical.gdb and docimage.gdb.



3. Go back into the OP Backup program and right click on the newly created jobs and run the backup jobs to ensure that everything has been set correctly.

Note: Perform the backup during non-business hours so you are not slowing down your practice.


Office Practicum Backup Service
Scheduled Jobs
Global Settings
Manage Backup Service
Event
Schedule
Destination
Status
"medical.gdb" Daily at 3:00 AM on MATRIX
Daily at 3:00 AM, MTWTFSS
C:\opbackups\bakmed
Idle
"docimage.gdb" Daily at 3:00 AM on MATRIX
Daily at 3:00 AM, MTWTFSS
C:\opbackups\bakdoc
Idle
"opdocs.gdb" Daily at 3:00 AM on MATRIX
Daily at 3:00 AM, MTWTFSS
C:\opbackups\bakdoc
Idle
New Job
Edit
Delete
Clone
Disable
Run
Terminate
Help
OK
Apply
Cancel
Service is Running