Important Content Update Message
We are currently updating the OP Help Center content for the release of OP 20. We appreciate your patience as we continue to update all of our content. To locate the version of your software, navigate to: **Help tab > About**.

Installation on a Workstation

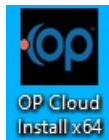Last Modified on 05/10/2018 10:18 am EDT

📌 **Note**: This documentation applies to the OP Cloud environment.

Overview

Before beginning the process of installing an OP Cloud instance on your workstation, you must have been provided credentials by Office Practicum Support. If your display scaling is set to something other than 100%, the OP Cloud installer may not display properly and be difficult to view. Once the install is complete, Parallels and OP will operate and display properly.

Install OP Cloud

1. Download the OP Cloud Installer: OP Cloud 32-bit Installer or OP Cloud 64-bit Installer.
2. If you do not already have an instance of TeamViewer (or Connexin Viewer), our remote support utility, it can be downloaded by clicking one of the following links:

   - For Windows: ConnexinViewer
   - For Mac: https://www.teamviewer.us/downloads/ and select **Download Now** below **TeamViewer for Mac**.

3. Double-click the **Cloud Install** icon on the desktop to run the OP Cloud Installer that you just downloaded.

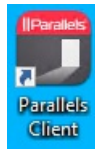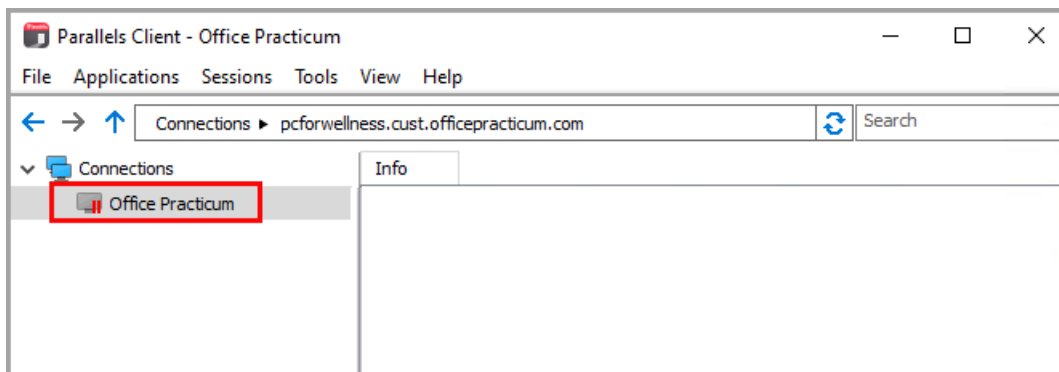4. Enter the **Username**, **Password**, and **Server Address** provided by Office Practicum Support.

5. Select **Install Parallels for All users**. The installation is complete once the configuration box disappears and the **Parallels Client** icon appears on your desktop. During this time the installer appears unresponsive for up to one minute.

6. Double-click on the **Parallels Client** icon to launch Parallels Client.

7. Double-click **Office Practicum**, found under Connections in the left-hand side panel. An OP icon is created and is displayed in the Info panel of the window, as well as on the Desktop.

8. Double-click the **OP icon** on the desktop or in the Info panel to open OP.