

Complete Diagnostic Tests For Inactive Providers

Last Modified on 03/19/2024 2:50 pm EDT

Version 21.0

Complete Diagnostic Tests for an Inactive Provider

There may be a time when a provider leaves a practice and the provider has been set to Inactive in the Staff/Provider directory. Still, there may be labs that will be need to be reviewed or completed. The steps below will instruct how to review and complete labs that remain with the inactive provider.

Review Diagnostic Tests for an Inactive Provider

- 1. Click Received on the Main Navigation panel, the Results Received/Reviewed tab is selected on the Clinical Work window.
- 2. Click the **Diagnostic Test** tab.
- 3. Click the **Everyone** radio button in the Scope field.
- 4. Click the **Received** radio button.
- 5. Click the Show/Hide columns icon and select the Provider checkbox.

Pending Requisitions	Unmatched Receive	d Results	Results Received/	/Reviewed (27)	Review Date Range	Failed Results					
Requisitions	Received O Re	viewed C	Both Refresh	n Send Messa	ge e-Lab Report	🗹 expand	grid				
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(All)	T=2)										
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Provider	vider ates (COUNT=2)										
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Requisition Notes Reg Date	isition Notes								>		
☑ Lab	Filter by: All Results	· · ·	Review All	expand all	Show All						
	Order: Panel/Test 🛆 Order Date					Result Date ABN V R				RS) i=
			09	9/11/2019 12:00	AM	9/11/2019	10:3	5:56 AM 🛛 👻	0	F	

6. Click the filter icon on the Provider column and select the blank provider.

Pending Requisitions	Unmatched Received Results	Results Received/Reviewed (2	7) Review Date Range	ailed Results							
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7. Review and Complete the labs where all information has been received. Clickhere for additional information on reviewing and completing labs.

Complete Diagnostic Tests for an Inactive Provider

- 1. Click Received on the Main Navigation panel, the Results Received/Reviewed tab is selected on the Clinical Work window.
- 2. Click the Diagnostic Test tab.
- 3. Click the Everyone radio button in the Scope field.
- 4. Click the Reviewed radio button.
- 5. Click the Show/Hide columns icon and click the Provider checkbox.
- 6. Click the filter icon on the Provider column and select the blank provider.
- 7. From the Requisitions panel, click the dropdown arrow in the Status column and select Complete.





8. Repeat the steps above to complete additional Diagnostic Tests.

Version 14.19

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- 3. Click the Everyone radio button in the Scope field.
- 4. Click the Received radio button.
- 5. Click the Show/Hide columns icon and select the Provider checkbox.

Requisitions										
E 2	Patient 🛆	Requisition Notes								
<	NE KNOX (COUNT=1)									
Provider	AURA	Fluoride Varnish [XFLUORVA]								
 Patient 										
 Requisition Notes 	NOEL (COUNT=1)									
Req Date		CELIAC DISEASE PANEL								
✓ Lab	RIFFIN	CRP (C REACTIVE PROTEIN):								
✓ Status										
RS RS	LIVINGSTON (COUNT=1)									
✓	NT ANOIS	HEARING SCREEN (AUDIOGRAM) [XHEARSN];								

6. Click the filter icon on the Provider column and select the blank provider.

Pending Requisitions Unmatched Received Results (0) Results Received/Reviewed Review Date Range												
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Re	Requisitions											
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۶	(All)		OX (COUNT=1)									
	INGALLS, LAURA			Fluoride Varnish [XFLUORVA]				01/28/2016		In House		
1	CORA N	IOEL	(COUNT=1)									
	UCA CI	UCA CHAMBERS DLIVE LIVINGSTON POTTER, GRIFFIN			CELIAC DISEASE PANEL; CRP (C REACTIVE PROTEIN);				11/09/2015		Quest	
(SLOANE	KNOX	GSTON (COUNT=1)								
	THEO W	ARNER	TECTRATENT ANOE		HEARING SCREEN (AUDIOGRAM) [XHEARSN];			10010015		L. 11		

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- 4. Click the Reviewed radio button.
- 5. Click the Show/Hide columns icon and click the Provider checkbox.
- 6. Click the filter icon on the Provider column and select the blank provider.
- 7. From the Requisitions panel, click the dropdown arrow in the Status column and select Complete.
- 8. Repeat the steps above to complete additional Diagnostic Tests.

