

Important Content Update Message



We are currently updating the OP Help Center content for the release of OP 20. We appreciate your patience as we continue to update all of our content. To locate the version of your software, navigate to: **Help tab > About**

Orders and Workflow Diagnostic Tests Tab

Last Modified on 03/19/2020 12:21 pm EDT

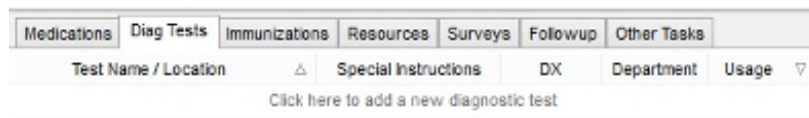
Version 14.19

Overview

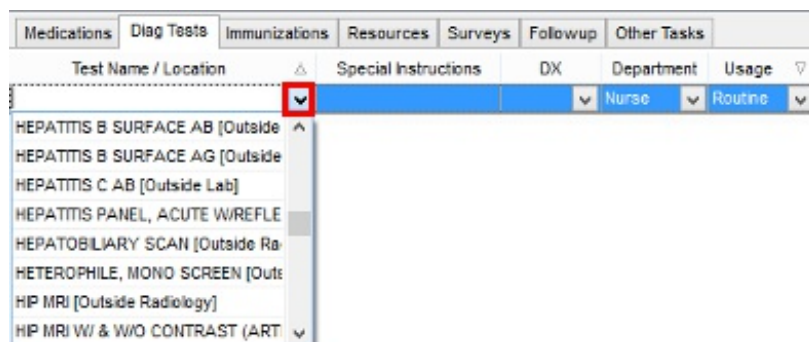
This section of template design demonstrates the edit or addition of diagnostic tests associated to a template.

To review the Diag Tests tab:

1. Click the **Diag Tests** tab.

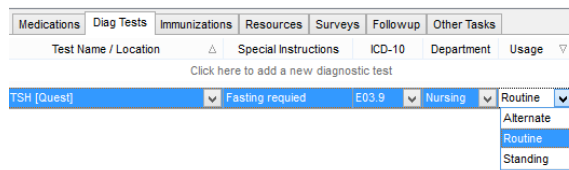


2. To add a diagnostic test, click the **Add** button.
3. Select a **diagnostic test** from the drop-down menu. All labs will be displayed in the drop-down menu, both in-house and send out.



Note: If selecting multiple diagnostic tests, separate tasks will be created for each. The tasks will be grouped according to the facility.

4. Enter instructions for the lab test in the Special Instructions field (*optional*). The Special instructions do not transfer to the lab requisition, if required on the printed lab slip, the instructions would need to be retyped.
5. If adding a diagnosis code, click the drop-down in the ICD-10 field. The diagnosis search window displays (*optional*).
 - Enter a code or description and click the **Search** button.
 - Double-click - OR - highlight the code and click the **Select** button.
6. Click the drop-down arrow and select a Department.
7. Click the drop-down arrow and select a Usage.



The screenshot shows a software interface with several tabs: Medications, Diag Tests, Immunizations, Resources, Surveys, Followup, and Other Tasks. The 'Diag Tests' tab is active. Below the tabs, there are fields for 'Test Name / Location', 'Special Instructions', 'ICD-10', 'Department', and 'Usage'. The 'Usage' field has a dropdown menu open, showing three options: 'Alternate', 'Routine' (which is highlighted in blue), and 'Standing'. Below the fields, there is a link that says 'Click here to add a new diagnostic test'.

Usage	Definition
Alternate	Will show the item in the task window. An alternate item needs to be selected at time of charting.
Routine	Will show the item in the task window. A routine item means that the checkmark will already be selected for task submission at time of charting.
Standing	A standing order is submitted as a task to the selected department when the template is used at time of charting.

8. Click the **Save** button.

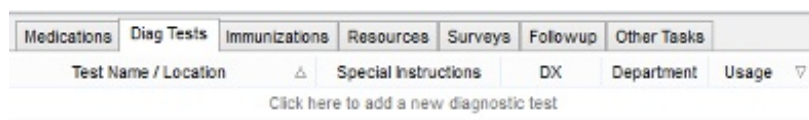
Version 14.10

Overview


This section of template design demonstrates the edit or addition of diagnostic tests associated to a template.

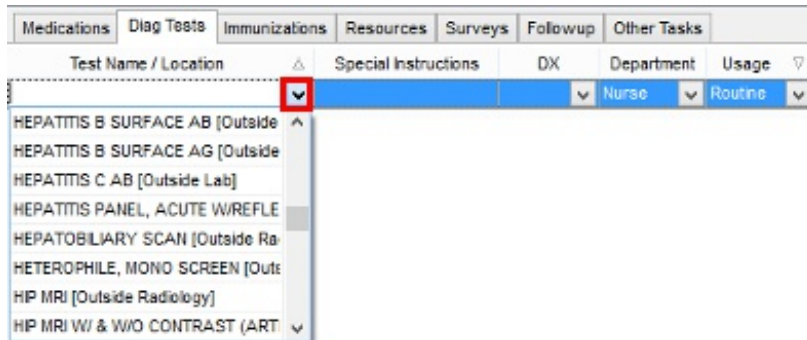
To review the Diag Tests tab:

1. Click the **Diag Tests** tab.



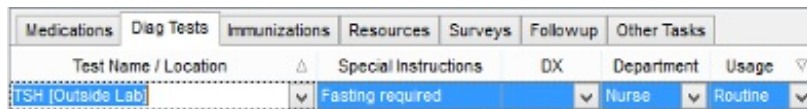
The screenshot shows the same software interface as before, but now the 'Diag Tests' tab is selected in the top navigation bar. The 'Usage' dropdown menu is no longer open. The 'DX' field is visible in the form.

- To add a diagnostic test, click the **Insert Record** button  .
- Click the dropdown arrow and select a diagnostic test. All labs will appear in this dropdown, both in-house and send out.



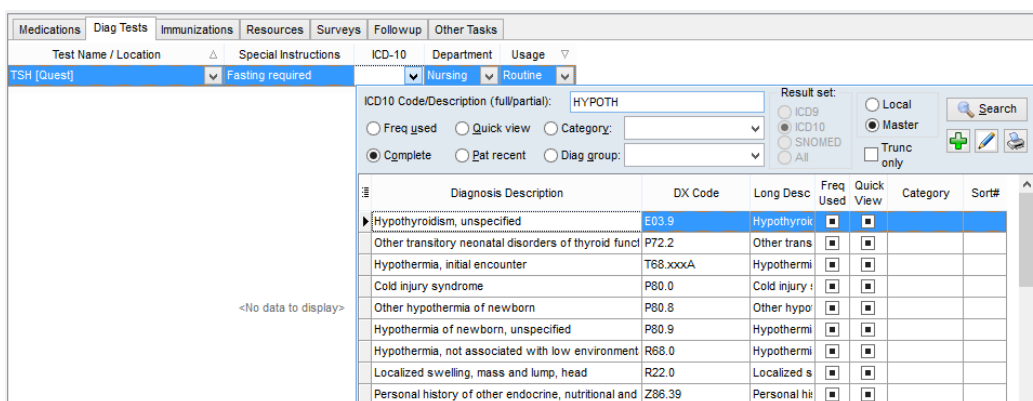

Note: If selecting multiple diagnostic tests, separate tasks will be created for each. The tasks will be grouped according to the facility.

- Type instructions for the lab test in the Special Instructions field. (optional) . This will need to be re-written on the requisition prior to printing.



- Click the **dropdown arrow** and select a diagnosis code. The diagnosis search window displays (optional).

- Type a code or description and click the **Search** button.
- Double-click - OR - highlight and click the **Select** button.



Diagnosis Description	DX Code	Long Desc	Freq Used	Quick View	Category	Sort#
Hypothyroidism, unspecified	E03.9	Hypothyrok				
Other transitory neonatal disorders of thyroid func	P72.2	Other trans				
Hypothermia, initial encounter	T68.xxxA	Hypothermi				
Cold injury syndrome	P80.0	Cold injury :				
Other hypothermia of newborn	P80.8	Other hypo				
Hypothermia of newborn, unspecified	P80.9	Hypothermi				
Hypothermia, not associated with low environment	R68.0	Hypothermi				
Localized swelling, mass and lump, head	R22.0	Localized s				
Personal history of other endocrine, nutritional and	Z86.39	Personal hi				

- Click the **dropdown arrow** and select a Department.

Medications	Diag Tests	Immunizations	Resources	Surveys	Followup	Other Tasks
Test Name / Location	Special Instructions	ICD-10	Department	Usage		
Click here to add a new diagnostic test						
TSH [Quest]	Fasting required	E03.9	Nursing	Routine		
			Doctors	Front Desk	Nursing	Billing
			Patient			

7. Click the **dropdown arrow** and select a Usage.

Medications	Diag Tests	Immunizations	Resources	Surveys	Followup	Other Tasks
Test Name / Location	Special Instructions	ICD-10	Department	Usage		
Click here to add a new diagnostic test						
TSH [Quest]	Fasting required	E03.9	Nursing	Routine		
			Alternate	Routine	Standing	

Usage	Definition
Alternate	Will show the item in the task window. An alternate item needs to be selected at time of charting.
Routine	Will show the item in the task window. A routine item means that the checkmark will already be selected for task submission at time of charting.
Standing	A standing order is submitted as a task to the selected department when the template is used at time of charting.

8. Click the **Post edit** button  .