

Important Content Update Message

We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

How can I see who added a Patient Contact record?

Last Modified on 02/12/2020 12:56 pm EST

User Permission: You must be assigned the AA_SystemAdmin_mi permission from the Security Settings window (Utilities > System Admin > Security Administration) in order to access the Security Audit Trail. Only a system administrator can assign permissions. Contact your system administrator to be assigned this permission.

To view a Patient Contact audit record

1. Navigate to **Utilities > System Admin > Security Audit Trail**
2. Select the patient's Audit Log that you would like to view.
3. Locate **Register_Contact** on the Audit Log.
4. View the **Reason** column for record changes.

04/25/2019 03:22 PM	305: Testdoc Susan	5019 Register_Contact	SYSTEM UPDATE
04/25/2019 03:22 PM	305: Testdoc Susan	5019 Register_Contact	RECORD CREATION