

Administering a Double Dose of a Vaccine

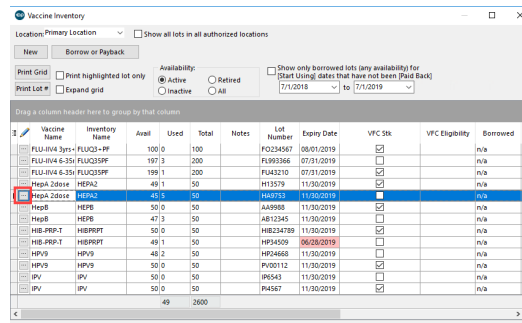
Last Modified on 10/31/2023 4:05 pm EDT

Sometimes a user may need to enter a double dose of a vaccine. For example, a nurse might want to administer an adult dose (1 ml) of hepatitis A vaccine, but she only has the pediatric dose (0.5 ml) available. An adult dose of the Hep A vaccine would equate to two pediatric doses of the vaccine in our example.



Note: For administering a 2ml dose of Beyfortus for second-season children, follow this workflow instead.

1. Navigate to **Practice Management > Manage Vaccine Inventory**.
2. Locate and edit the currently active lot of the vaccine. (Hep A 2 Dose in this example)

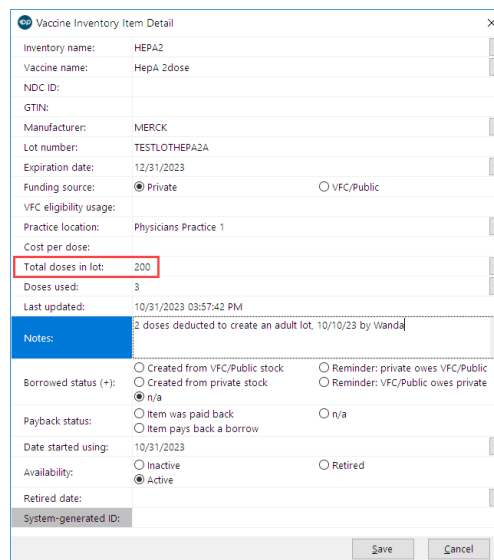


Vaccine Name	Inventory Name	Avail	Used	Total	Notes	Lot Number	Expiry Date	VFC Stk	VFC Eligibility	Borrowed
FLU-INV4 3pr / FLUC2-HP		100/0	100	100		FC234607	08/01/2019		n/a	
FLU-INV4 6-35/ FLUC3SPP		197/3	200	199		FL99366	07/31/2019		n/a	
FLU-INV4 6-35/ FLUC3SPP		199/1	200	199		FU43210	07/31/2019		n/a	
HepA 2dose	HEPA2	49/1	50	49		H13379	11/30/2019		n/a	
HepA 2dose	HEPA2	49/3	50	49		AA9999	11/30/2019		n/a	
HepB	HEPB	50/0	50	50		AA9999	11/30/2019		n/a	
HepB	HEPB	47/3	50	47		AB12345	11/30/2019		n/a	
HB-HPA2	HBHPRT	50/0	50	50		HB23456	11/30/2019		n/a	
HB-HPA2	HBHPRT	49/1	50	49		HP34567	06/30/2019		n/a	
HPV9	HPV9	48/2	50	46		HP24668	11/30/2019		n/a	
HPV9	HPV9	50/0	50	50		PK00112	11/30/2019		n/a	
IPV	IPV	50/0	50	50		IP545	11/30/2019		n/a	
IPV	IPV	50/0	50	50		PA4567	11/30/2019		n/a	
		49	2600							

3. Deduct 2 doses from the Total Doses In Lot field. You'll need the manufacturer, lot number, and expiration date in the next step.



Note: Notate in the Notes field of the vaccine that two doses were deducted to create the one adult dose. This notation serves as a reminder when performing vaccine inventory reconciliations as to why there were two doses removed from the original lot.



Vaccine Inventory Item Detail

Inventory name: HEPA2

Vaccine name: HepA 2dose

NDC ID:

GTIN:

Manufacturer: MERCK

Lot number: TESTLOTHEPA2A

Expiration date: 12/31/2023

Funding source: Private VFC/Public

VFC eligibility usage:

Practice location: Physicians Practice 1

Cost per dose:

Total doses in lot: 200

Doses used: 3

Last updated: 10/31/2023 03:57:42 PM

Notes: 2 doses deducted to create an adult lot, 10/10/23 by Wanda

Borrowed status (+): Created from VFC/Public stock Reminder: private owes VFC/Public Created from private stock Reminder: VFC/Public owes private n/a

Payback status: Item was paid back n/a Item pays back a borrow

Date started using: 10/31/2023

Availability: Inactive Retired

Retired date:

System-generated ID:

Save Cancel

4. Create a new vaccine inventory record. In our example, we'll create a Hep A Adult inventory item with the inventory name of HEPA2 (Adult Hep A vaccine name) and enter the number 1 in the Total doses in lot field. Ensure the lot is active.

Vaccine Inventory Item Detail

Inventory name: HEPAA
Vaccine name: HepA Adult

NDC ID:
GTIN:

Manufacturer: MERCK
Lot number: TESTLOTHEPA2023
Expiration date: 12/31/2023

Funding source: Private VFC/Public

VFC eligibility usage:
Practice location: Physicians Practice 1

Cost per dose:
Total doses in lot: 1
Doses used: 0

Last updated: 10/31/2023 04:01:59 PM

Notes:

Borrowed status (+): Created from VFC/Public stock Reminder: private owes VFC/Public
 Created from private stock Reminder: VFC/Public owes private
 n/a

Payback status: Item was paid back n/a
 Item pays back a borrow

Date started using: 10/31/2023

Availability: Inactive Retired
 Active

Retired date:

System-generated ID:

Save Cancel

5. Administer the Hep A Adult vaccine from the newly created inventory lot.

This will ensure that there is only one shot administered for documentation and billing purposes, and will maintain accurate VacLogic+ forecasting for any future vaccinations.