

### Important Content Update Message

We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

# How do I change a vaccine from defer to refused?

Last Modified on 02/10/2020 2:47 pm EST

If a vaccine was originally marked as deferred and you need to change to refused, follow the steps below.

1. Navigate to **Clinical, Practice Management or Billing tab > Patient Chart**
2. Search for and select the patient.
3. Click **Immunizations** then **Complete List** tab.
4. Highlight the vaccine that is deferred and click the **Delete** button.
5. Click the **Refuse/Defer** button and complete the Refuse/Defer Vaccine window.



**Note:** The tasks for the vaccine deferral need to be manually deleted.