

Important Content Update Message

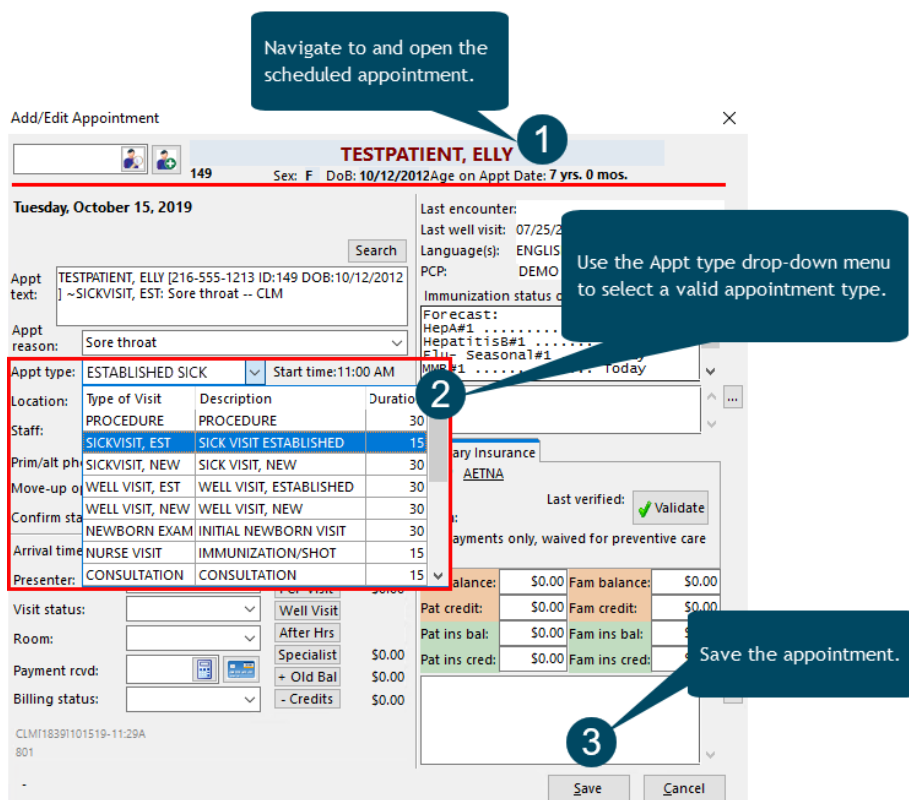
We are currently updating the OP Help Center content for the release of OP 20. OP 20 (official version 20.0.x) is the certified, 2015 Edition, version of the Office Practicum software. This is displayed in your software (**Help tab > About**) and in the Help Center tab labeled Version 20.0. We appreciate your patience as we continue to update all of our content.

OP Patient Portal Data Integrity: Appointment Type Cleanup- Scheduled Appointments Resource Diagram

Last Modified on 11/21/2019 3:43 pm EST

Path: Clinical, Practice Management, or Billing tab > Schedule button > Calendar radio button

In order for appointments to flow to IntelliChart, Appointment Types must be reviewed and corrected, if necessary, on Scheduled Appointments.



Navigate to and open the scheduled appointment.

Use the Appt type drop-down menu to select a valid appointment type.

Save the appointment.

Location:	Type of Visit	Description	Duration
Staff:	PROCEDURE	PROCEDURE	30
Prim/alt ph	SICKVISIT, EST	SICK VISIT ESTABLISHED	15
Move-up of	SICKVISIT, NEW	SICK VISIT, NEW	30
Confirm sta	WELL VISIT, EST	WELL VISIT, ESTABLISHED	30
Arrival time	WELL VISIT, NEW	WELL VISIT, NEW	30
Presenter:	NEWBORN EXAM	INITIAL NEWBORN VISIT	30
	NURSE VISIT	IMMUNIZATION/SHOT	15
	CONSULTATION	CONSULTATION	15