

What do the task statuses mean?

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- Not Started
 - Internal OP Task: Task is not started by practice staff
 - External Portal Task: Task is not started by user on the patient portal
- Completed
 - Internal OP Task: Task is has been completed by practice staff
 - External Portal Task: Task has been completed by user on the patient portal
- Deferred
 - Task has been postponed to a later date
- On Hold
 - Task has been placed on hold
- In Progress
 - Internal OP Task: Task is in progress when the practice staff begins the task
 - External Portal Task: Task is in progress when the portal user begins the task (Ex: Starting a survey tasked to the portal)
- Ongoing
 - Task that continues to occur
- Canceled
 - Task that will no longer take place
- Queued
 - External Portal Task: Delivered to the portal (Ex: Survey delivered to portal)
- n/a
 - Not available