

# **OP Training Solutions**

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## Learn in the format that works best for you!



OP has several different training options available! Whether you're completely new to OP or simply want to enhance how you use OP, we have a training solution to help you achieve your goals.

#### **Live Group Webinars**

OP's group training webinars are free, role and topic-based sessions that provide OP users a forum to ask questions, discuss best practices, and clarify workflows with users from different practices. While these sessions are geared toward new OP users, they are also a perfect opportunity for not-so-new users to learn different ways to expand their usage of OP!

■ Use the catalog below to register for Group Training sessions! After registering, be sure to mark your session on your calendar so that you don't forget. You may even inspire your colleagues to join us! Note: Scheduled group training sessions will be canceled 15 minutes after the start time if no attendees join the session. To view past recorded webinars, visit our On-Demand Webinars page!

Create Timely Patient Specific Alerts	Optimizing the OP Claim Scrubber
Date and Time: June 12, 2024 at 12:00 PM EST Role: Clinical/Practice Management	<b>Date and Time:</b> June 25, 2024 at 3:00 PM EST <b>Role:</b> Billing
Description: Have you been longing for a way to have a patient specific alert in a more timely manner? Join our training team to learn how to:  • Enable patient alerts • Create patient specific alerts • Share use cases on types of alerts to create  Click here to register!	Description: Keeping up with the world of Medical Billing can be a hefty lift for any practice. With the assistance of the OP Claim Scrubber, you have the most current AMA & CMS information at your fingertips. Understanding the information returned from the OP Claim Scrubber and how to effectively incorporate it into your billing and coding practices will put you on the right track to cleaner claim submission and faster reimbursement turnaround. Join us to:  • View an overview of the OP Claim Scrubber dashboard • Review the suggested workflow once the OP Claim Scrubber has been implemented • Navigate ANSI edits - what they are and how to overcome them
	Click here to register!
Reducing Insurance A/R with EOB Payment Posting	Leveraging Your Demographic Data Using Demographic Analysis and Recall (DAR)





**Date and Time:** July 9, 2024 at 3:00 PM EST **Role:** Billing

**Description**: Here comes the money, now what do I do? We will show you how to post all of your paper EOBs! Join our training team to learn how to:

- · Learn how to post a paper EOB
- Interest Payments
- Payer Refunds
- · Payer Recoups
- · Payer Overpayments

Click here to register!

**Date and Time:** July 18, 2024 at 3:00 PM EST **Role:** Clinical

**Description**: This webinar will guide you through the steps to pull your vaccine reports and clinical reports using the Demographic Analysis and Recall (DAR). Join us to learn how to:

- Pull various vaccine reports
- Pull reports to see what patients are due for Well Visits
- Run reports for clinical recalls
- · Send recall reminders
- Create/Print Letters from the Demographic Analysis Recall Report
- Send messages

Click here to register!

### Optimizing the OP Claim Scrubber

Date and Time: July 24, 2024 at 12:00 PM EST Role: Billing

**Description**: Keeping up with the world of Medical Billing can be a hefty lift for any practice. With the assistance of the OP Claim Scrubber, you have the most current AMA & CMS information at your fingertips. Understanding the information returned from the OP Claim Scrubber and how to effectively incorporate it into your billing and coding practices will put you on the right track to cleaner claim submission and faster reimbursement turnaround. Join us to:

- View an overview of the OP Claim Scrubber dashboard
- Review the suggested workflow once the OP Claim Scrubber has been implemented
- Navigate ANSI edits what they are and how to overcome them

Click here to register!

#### **PMX Manual Messages**

**Date and Time:** July 18, 2024 at 3:00 PM EST **Role:** Practice Management

**Description**: Patient Message eXchange (PMX) is a way to manually contact parents and patients for various one time communication needs. Join us to learn how to:

- Understand what Patient Message eXchange can do
- · Configure PMX
- Develop a workflow for your office to incorporate use of Patient Message eXchange

Click here to register!

#### **Other Training Options**

Click the sections below to expand/collapse each training option.

eLearning Training anytime,

anywhere

OP's eLearning provides the foundational education needed to start using OP. The eLearning modules are self-paced, interactive, and accessible at any time you have internet access. They are also role-based so that you can focus on learning the parts of OP that you'll be using every day! Many sessions also include assessments that allow Practice Managers/Administrators to easily track staff's progress. **eLearning is a pre-requisite to OP's other training options**.





#### Online Training Scheduled, remote, and interactive

training

Private instructor-led training sessions are available for one or more members of your practice. These sessions are conducted remotely so that you can connect from the comfort of your home or office.

### **Onsite Training** Side-by-side training with OP

experts

With this training option, OP's expert Training Specialists will travel to your practice to provide in-person, inoffice training! Onsite training provides an "on-the-job" training experience with people who know OP the best!

#### **Keep the Conversations Going!**

Want to keep the conversations going after your training sessions and as you use OP more and more? Join our **OP Community Listservs** to join or start conversations about workflows, get OP tips and tricks from fellow OP users, share best practices and successes, and learn something new every day!

