Prescribe a Medication From a Message
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About

Prescriptions can be created or refilled from within the Message window. This makes it easy for a Provider or proxy prescriber to be able to complete requests without having to manually leave and return to the Message.

Create a Refill from a Message

1. Navigate to and select the refill Message, and click the **Reply** button.
2. From the Message reply window, click the **Rx** button ![Rx] located to the left of the Response field. The patient's Medication list is displayed.
3. Select the checkbox to the left of the Medication that is being refilled.
4. Click the **Refill** button. A new entry for the Medication is made.
5. Select the new entry and click the **Send** button.
6. In the Choose a Pharmacy window, select the pharmacy, and click the **Send** button.
7. Confirm the details of the prescription in the eRx Summary window, and click the **Send** button.
8. Close the Medication List window to return to the Message.
9. Review the Medication information populated in the Response field, and add additional text to the field, such as "Refill sent, please contact parent.", if needed.
10. Click the **Send** button to reply to the sender with the Medication refill message.

Prescribe a New Medication from a Message

1. Navigate to and select the Message, and click the **Reply** button.
2. From the Message reply window, click the **Rx** button ![Rx] located to the left of the Response field. The patient's Medication list is displayed.
3. Click the **New** button.
4. Complete the Medication details:

    a. Use the Purpose drop-down to select **Med- to dispense**.
    b. Select the **Supervisor**, if necessary.
    c. Use the drop-down in the **Diagnosis** field to search for an select the diagnosis for the Medication.
    d. Begin typing the Medication in the Drug field, and click the ellipsis button. The Medication Finder window is displayed.
    e. Double-click the Medication.
    f. Confirm the Sign section of the window, click the the **Send** button.

5. In the Choose a Pharmacy window, select the pharmacy, and click the **Send** button.
6. Confirm the details of the prescription in the eRx Summary window, and click the **Send** button.
7. Close the Medication List window to return to the Message.
8. Review the Medication information populated in the Response field, and add additional text to the field, such as "Prescription sent, please contact parent.", if needed.
9. Click the **Send** button to reply to the sender with the prescription details.