

Well Visit: Documents

Last Modified on 09/22/2021 4:05 pm EDT

Version 20.13

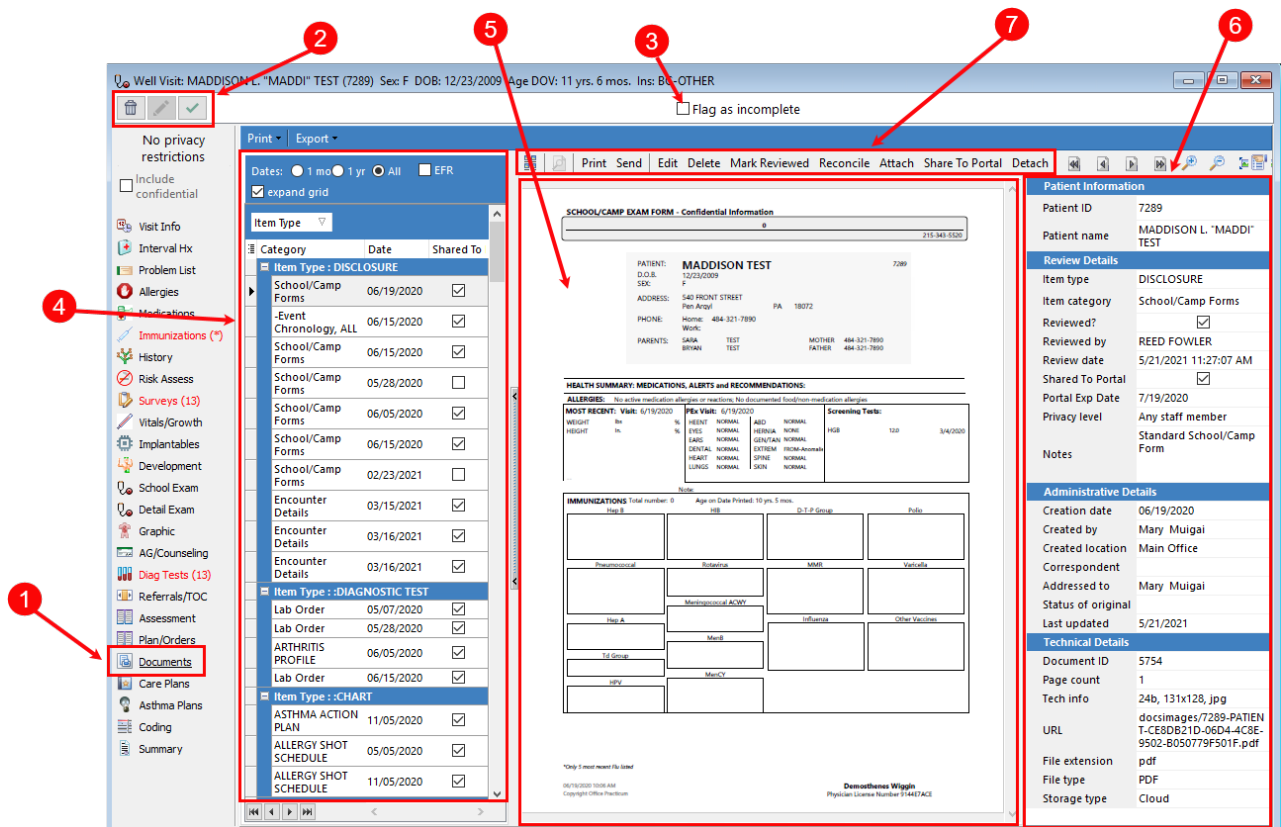


This window map article points out some of the important aspects of the window you're working with in OP but is not intended to be instructional. To learn about topics related to using this window, see the **Related Articles** section at the bottom of this page.

About Well Visit: Documents

Path: Clinical, Practice Management, or Billing tab > Patient Chart button > Well Visits > New or Open Note button > Documents

The Documents section of the Well Visit Note displays the patient's Documents just as they are displayed in the Patient Chart. Access to this from within a Well Visit makes it easy for Providers to review previously scanned Documents or share Documents to the Patient Portal.



Well Visit: Documents Map

Number	Section	Description
1	Documents	The Documents option in the Well Visit navigation panel opens the Document Details window in the patient's Well Visit Note.
2	Encounter Function buttons	The Function buttons delete an entire Well Visit Note, edit a Well Visit Note, or save a Well Visit Note.

3	Flag as Incomplete checkbox	The Flag as Incomplete checkbox marks a Well Visit as unfinished.
4	Document List panel	This panel lists all documents that have been scanned or imported into OP and associated with the selected patient.
5	Preview panel	This panel displays a preview of the document selected in the Document List panel.
6	Document Details	This panel displays the details of the document selected in the Document List panel.
7	Document Controls Toolbar	This toolbar provides viewing and navigation functionality for the selected document as well as operational buttons.