

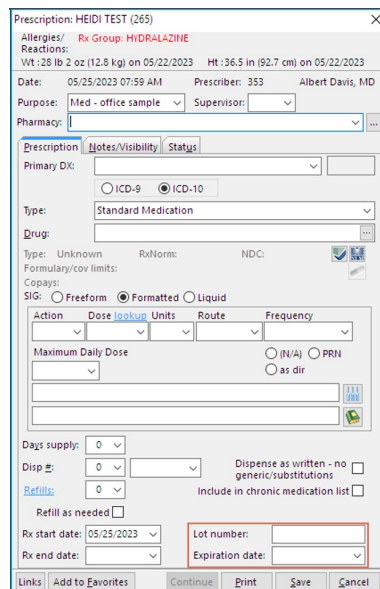
Writing Prescriptions: Office Vended or Sample

Last Modified on 08/06/2023 6:30 pm EDT

Version 21.3

Path: Clinical, Billing, or Practice Management tab > Patient Chart > Medications

1. Navigate to the patient's Medication List by following the path above.
2. Click the **New** button to open the Prescription window.
3. In the **Purpose** field, use the drop-down to select **Med - office vended** or **Med- office sample** from the list.
4. (Optional) In the **Supervisor** field, use the drop-down to select a name from the list.
5. (Optional) Add a diagnosis code to the **Primary and Secondary DX** field by clicking the drop-down or typing a portion of the name and pressing **Enter** on your keyboard.
6. In the **Drug** field, begin typing the name of the medication and click the **Ellipsis** button or press **Enter** on your keyboard.
7. From the Medication Finder window, select the medication by double-clicking or highlighting the medication and clicking the **OK** button.
8. Click into the **Lot number** field and enter the medications lot number.
9. Click into the **Expiration date** field, enter the medication's expiration date, or click the drop-down and select from the calendar.



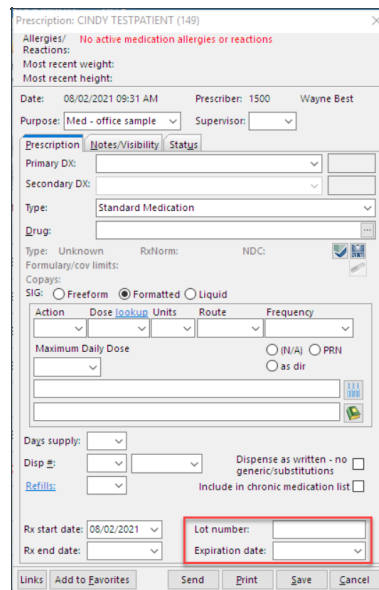
10. Complete any additional information for the prescription.
11. Click the **Save** button.

Version 21.2

Path: Clinical, Billing, or Practice Management tab > Patient Chart > Medications

1. Navigate to the patient's Medication List by following the path above.
2. Click the **New** button to open the Prescription window.
3. In the **Purpose** field, use the drop-down to select **Med - office vended** or **Med- office sample** from the list.
4. (Optional) In the **Supervisor** field, use the drop-down to select a name from the list.
5. (Optional) Add a diagnosis code to the **Primary and Secondary DX** field by clicking the drop-down or typing a portion of the name and pressing **Enter** on your keyboard.
6. In the **Drug** field, begin typing the name of the medication and click the **Ellipsis** button or press **Enter** on your keyboard.
7. From the Medication Finder window, select the medication by double-clicking or highlighting the medication and clicking the **OK** button.

- Click into the **Lot number** field and enter the medications lot number.
- Click into the **Expiration date** field, enter the medication's expiration date, or click the drop-down and select from the calendar.



Prescription: CINDY TESTPATIENT (149)

Allergies/ Reactions: No active medication allergies or reactions

Most recent weight:
Most recent height:

Date: 08/02/2021 09:31 AM Prescriber: 1500 Wayne Best

Purpose: Med - office sample Supervisor: [dropdown]

Prescription Notes/Visibility Status

Primary DX: [dropdown]

Secondary DX: [dropdown]

Type: Standard Medication

Drug: [dropdown]

Type: Unknown RxNorm: NDC: [dropdown]

Formulary/cov limits:

Copays:

SIG: Freeform Formatted Liquid

Action	Dose	lookup	Units	Route	Frequency
[dropdown]	[dropdown]	[dropdown]	[dropdown]	[dropdown]	[dropdown]

Maximum Daily Dose [dropdown] (N/A) PRN
 as dir

Days supply: [dropdown]

Disp: [dropdown] Dispense as written - no generics/substitutions

Refills: [dropdown] Include in chronic medication list

Rx start date: 08/02/2021 Lot number: [dropdown]

Rx end date: [dropdown] Expiration date: [dropdown]

Links Add to Favorites Send Print Save Cancel

- Complete any additional information for the prescription.
- Click the **Save** button.