

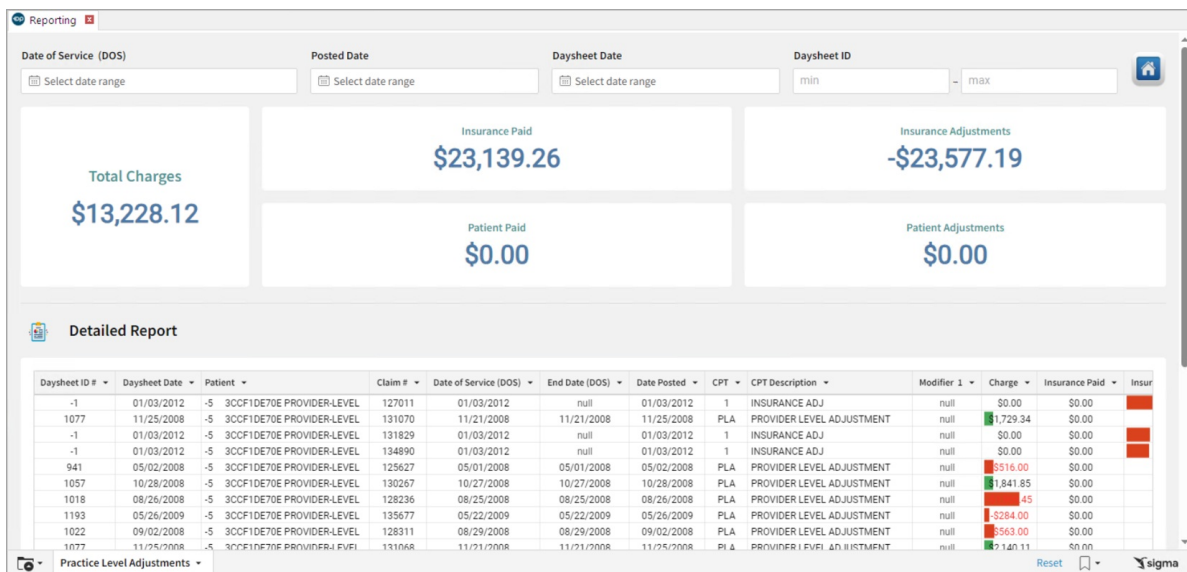
Daily Reports: Practice Level Adjustments

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Version 21.3

When to Use this Report

Use this report to view Practice Level Insurance Adjustments (PLAs) for a specified period. For example, when users process Electronic Remittances, and there is an Insurance Adjustment (ex: take back or interest payment) OP will create a PLA adjustment transaction to balance the electronic remittance.



About Daily Reports: Practice Level Adjustments

Path: Tools > Reporting > Daily Reports > Practice Level Adjustments

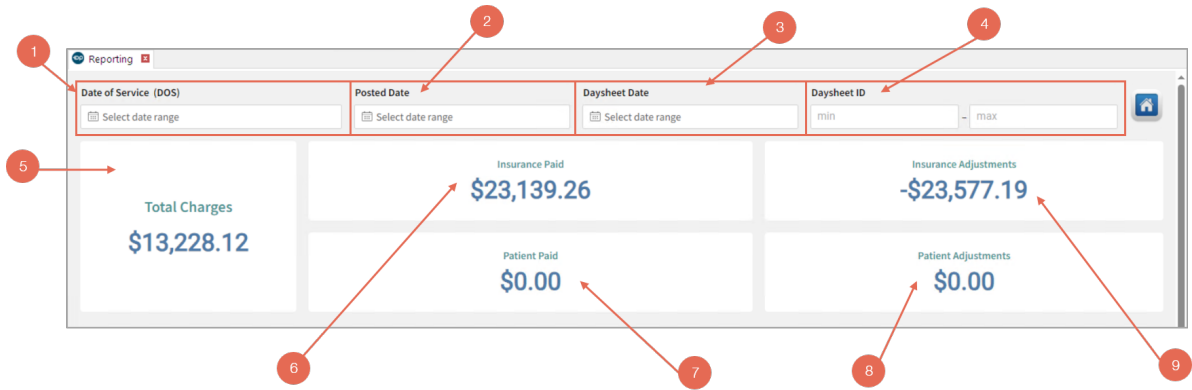
Daily Reports: Practice Level Adjustments Map

Hover over each of the Summary Tiles, to see specific data. For instructions on how to drill down and expand that information from the Summary Tiles, please see the **Drill Down** section of the [Data Element Tutorial](#).



Note: All columns in the Detailed Report section will show by default. To hide columns, see the **Visualization** section of the [Maximized Elements](#) article.

Filters and Summary Tiles



Number	Section	Description
1	Date of Service (DOS)	This is the date the service was performed. Select the date(s) for the displayed record's date range. Reports that meet the criteria and fall within the selected date range will appear in the detailed reports grid. See the Dates section of the Filter Tutorial article for the different selections.
2	Posted Date	Select the date(s) to display the transactions for the posted date selected AS LONG AS they were also daysheeted. See the Dates section of the Filter Tutorial article for the different selections.
3	Daysheet Date	This is the effective Daysheet date. Select the date(s) for the displayed record's date range. Reports that meet the criteria and fall within the selected date range will appear in the detailed reports grid. See the Dates section of the Filter Tutorial article for the different selections.
4	Daysheet ID	Put in a range to display data based on the OP assigned Daysheet ID that was created during the selected date range.
5	Total Charges	The Total Charges Summary Tile displays the total amount of charges for the combined services rendered.
6	Insurance Paid	This Summary tile shows the total amount paid by the insurance carrier in the filtered report (totals from the Insurance Paid column).
7	Patient Paid	This Summary tile shows the total total amount paid by the patients in the filtered report (totals from the Patient Paid column).
8	Insurance Adjustments	The Insurance Adjustments Summary tile displays total of all Insurance Adjustment transactions with the processed daysheets (total from the Insurance Adjustment column).
9	Patient Adjustments	The Patient Adjustments Summary tile displays total of all Patient Adjustment transactions with the processed daysheets (total from the Patient Adjustment column).

Detailed Report

Daysheet ID #	Daysheet Date	Patient	Claim #	Date of Service (DOS)	End Date (DOS)	Date Posted	CPT	CPT Description	Modifier 1	Charge	Insurance Paid	Insur
-1	01/03/2012	-5 3CCF1DE70E PROVIDER-LEVEL	127011	01/03/2012	null	01/03/2012	1	INSURANCE ADJ	null	\$0.00	\$0.00	
1077	11/25/2008	-5 3CCF1DE70E PROVIDER-LEVEL	131070	11/21/2008	11/21/2008	11/25/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$1,729.34	\$0.00	
-1	01/03/2012	-5 3CCF1DE70E PROVIDER-LEVEL	131829	01/03/2012	null	01/03/2012	1	INSURANCE ADJ	null	\$0.00	\$0.00	
-1	01/03/2012	-5 3CCF1DE70E PROVIDER-LEVEL	134890	01/03/2012	null	01/03/2012	1	INSURANCE ADJ	null	\$0.00	\$0.00	
941	05/02/2008	-5 3CCF1DE70E PROVIDER-LEVEL	125627	05/01/2008	05/01/2008	05/02/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$516.00	\$0.00	
1057	10/28/2008	-5 3CCF1DE70E PROVIDER-LEVEL	130267	10/27/2008	10/27/2008	10/28/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$1,841.85	\$0.00	
1018	08/26/2008	-5 3CCF1DE70E PROVIDER-LEVEL	128236	08/25/2008	08/25/2008	08/26/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$45	\$0.00	
1193	05/26/2009	-5 3CCF1DE70E PROVIDER-LEVEL	135677	05/22/2009	05/22/2009	05/26/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$284.00	\$0.00	
1022	09/02/2008	-5 3CCF1DE70E PROVIDER-LEVEL	128311	08/29/2008	08/29/2008	09/02/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$563.00	\$0.00	
1077	11/25/2008	-5 3CCF1DE70E PROVIDER-LEVEL	131068	11/21/2008	11/21/2008	11/25/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$2,140.11	\$0.00	
1059	10/30/2008	-5 3CCF1DE70E PROVIDER-LEVEL	130341	10/29/2008	10/29/2008	10/30/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$24.00	\$0.00	
-1	03/28/2009	-5 3CCF1DE70E PROVIDER-LEVEL	134152	03/27/2009	03/27/2009	03/28/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$2,226.41	\$0.00	
1193	05/26/2009	-5 3CCF1DE70E PROVIDER-LEVEL	135679	05/22/2009	05/22/2009	05/26/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$567.00	\$0.00	
1200	06/05/2009	-5 3CCF1DE70E PROVIDER-LEVEL	135955	05/28/2009	05/28/2009	06/05/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$58.16	\$0.00	
2134	01/28/2013	-5 3CCF1DE70E PROVIDER-LEVEL	134151	01/28/2013	null	01/28/2013	1	ADJUSTMENT	null	\$0.00	\$0.00	
-1	01/03/2012	-5 3CCF1DE70E PROVIDER-LEVEL	134096	01/03/2012	null	01/03/2012	1	INSURANCE ADJ	null	\$0.00	\$0.00	
1197	06/02/2009	-5 3CCF1DE70E PROVIDER-LEVEL	135844	05/28/2009	05/28/2009	06/02/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$85.58	\$0.00	
894	02/26/2008	-5 3CCF1DE70E PROVIDER-LEVEL	124081	02/26/2008	02/26/2008	02/26/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$9.00	\$0.00	
980	06/27/2008	-5 3CCF1DE70E PROVIDER-LEVEL	127012	06/26/2008	06/26/2008	06/27/2008	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$62	\$0.00	
1155	03/26/2009	-5 3CCF1DE70E PROVIDER-LEVEL	134094	03/24/2009	03/24/2009	03/26/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$559.00	\$0.00	
1155	03/26/2009	-5 3CCF1DE70E PROVIDER-LEVEL	134095	03/24/2009	03/24/2009	03/26/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$279.00	\$0.00	
-1	03/28/2009	-5 3CCF1DE70E PROVIDER-LEVEL	134150	03/27/2009	03/27/2009	03/28/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$825.95	\$0.00	
1214	06/26/2009	-5 3CCF1DE70E PROVIDER-LEVEL	136428	06/25/2009	06/25/2009	06/26/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$1,186.32	\$0.00	
1188	05/15/2009	-5 3CCF1DE70E PROVIDER-LEVEL	135437	05/14/2009	05/14/2009	05/15/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$21.45	\$0.00	
1197	06/02/2009	-5 3CCF1DE70E PROVIDER-LEVEL	135844	05/28/2009	05/28/2009	06/02/2009	PLA	PROVIDER LEVEL ADJUSTMENT	null	\$202.42	\$0.00	

Insurance Adjustment	Insurance Balance	Patient Paid	Patient Adjustment	Patient Owed	Patient Balance	Place of Service (POS)	Billing Provider	Rendering Provider	Supervising Provider	Entered by Staff
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$-576.40	\$676.40	\$0.00	\$0.00	\$0.00	\$0.00	null	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	306 DD7482F 4
\$819.10	\$-819.10	\$0.00	\$0.00	\$0.00	\$0.00	null	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$-297.00	\$297.00	\$0.00	\$0.00	\$0.00	\$0.00	null	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	306 DD7482F 4
\$-908.00	\$908.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$246.14	\$-246.14	\$0.00	\$0.00	\$0.00	\$0.00	null	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$-730.52	\$730.52	\$0.00	\$0.00	\$0.00	\$0.00	null	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.23	\$-0.23	\$0.00	\$0.00	\$0.00	\$0.00	null	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi
\$-938.00	\$938.00	\$0.00	\$0.00	\$0.00	\$0.00	11	660 Greg 48F824E5	660 Greg 48F824E5	Greg 48F824E5	391 Cathy Medi

Number	Section	Description
a	Daysheet ID	The Daysheet ID column displays the daysheet identifier for the indicated transaction.
b	Daysheet Date	The Daysheet Date column displays the date that the daysheet was created.
c	Patient	The Patient column displays the patient's first and last name and the patient identifier for the indicated transaction.
d	Claim #	The Claim # column displays the number for the claim where the transaction occurred.
e	Date of Service (DOS)	The Date of Service (DOS) column lists the date of service for the indicated transaction.
f	End Date (DOS)	Lists the end date, may be different than the DOS if the service is extended past the original date of service.
g	Date Posted	The Date Posted column displays the date the indicated transactions were posted.
h	CPT	The CPT code column lists the medical code for the visit on the date of service.
i	CPT Description	This column lists the description of the CPT code for the visit on the date of service.
j	Modifier 1	This column lists the Modifier for the CPT code for the visit on the date of service.
k	Charge	The Charge column displays the total charges from the provider for the selected transaction.

l	Insurance Paid	The Insurance Paid column displays the amount paid by the insurance carrier.
m	Insurance Adjustment	The Insurance Adjustment column indicates the amount the insurance adjusted.
n	Insurance Balance	The Insurance Balance column shows the balance the Insurance has yet to pay for the indicated service.
o	Patient Paid	The Patient Pay column displays the total amount paid by the patient.
p	Patient Adjustment	The Patient Adjustment column indicates the amount of the charge adjustment that was written off for a particular CPT code.
q	Patient Owed	The Patient Owed column indicates the amount that the patient owes for this particular transaction.
r	Patient Balance	The Patient Balance column shows the balance the patient has yet to pay for the indicated service.
s	Place of Service (POS)	The POS (Place of Service) indicates the location where the service occurred.
t	Billing Provider	The Provider with Billing credentials associated with performing the service.
u	Rendering Provider	The Rendering Provider column lists the name of the Provider who performed the service.
v	Supervising Provider	The name of the Supervising provider (if any) for the service.
w	Entered by Staff	The name of the staff member who entered this transaction
.x	Primary Insurance	The name of the Primary Insurance for the patient associated with this transaction.
y	Location ID #	The Location ID in OP. This is useful for practices that have multiple locations.
z	Other Facility ID #	If the service took place in another facility (ie a hospital), this column will pull the Facility ID on the Basic Info tab of your claim.
i	Status	The Status column indicates the print status of the claim, which can be found on the Other Items tab of the claim.
ii	Transaction #	The official Transaction ID in OP.
iii	Archive Flag	Identifies if this line has been daysheeted or not. The Archive Flag numbers listed in the column: <ul style="list-style-type: none"> • 0: Non-daysheeted • 1: Daysheeted • 2: Daysheeted Voids • 3: Non-daysheeted Voids
iv	DX Code 1	This column lists the DX Code associated with the claim.
v	DX Description 1	This column lists the description of the DX Code associated with the claim.