

Daily Reports: Transaction Analysis

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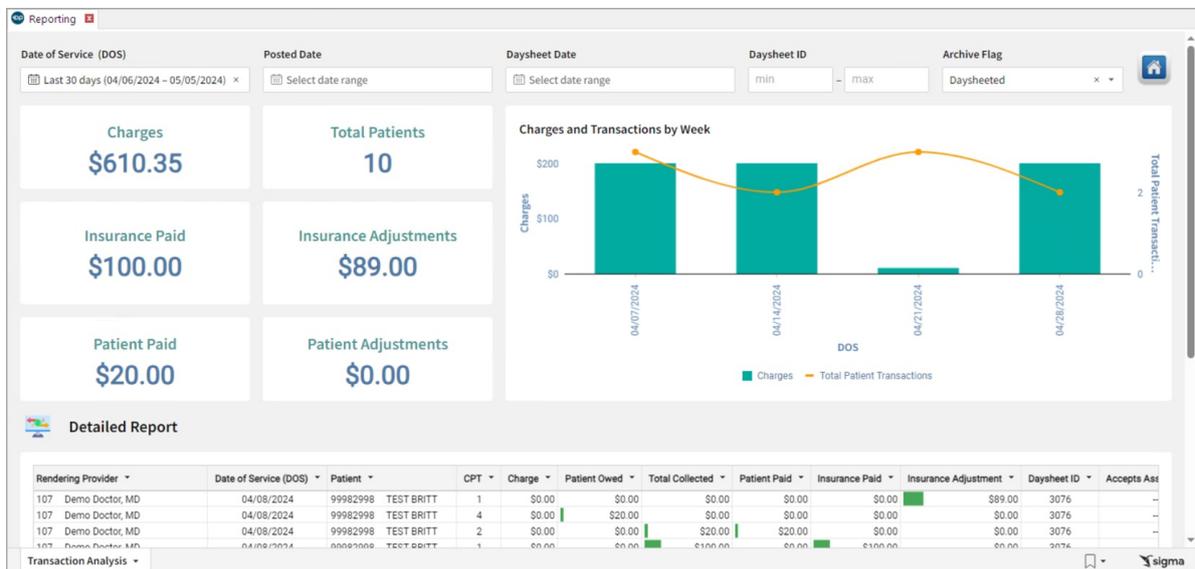
Version 21.3

When to Use this Report

The Billing Transaction Analysis report is commonly used for:

- Financial Summary Reporting
- CPT Utilization

Use this report to view your charges, payments, or adjustments for a day, a week, a month, or any time frame that you wish to isolate your data. For example, if you wish to look at all charges that were posted into the system for a period of a week, select the **Date of Service (DOS)** to be "Between" the two dates (1), and view the **Charges Summary Tile** (6).



About Daily Reports: Transaction Analysis

Path: Tools > Reporting > Daily Reports > Transaction Analysis

This report shows charges, payments, and adjustment transactions for a specified time frame based off of grid criteria (Charge/Payment date, Posting (Entry), Daysheet, Daysheet ID).

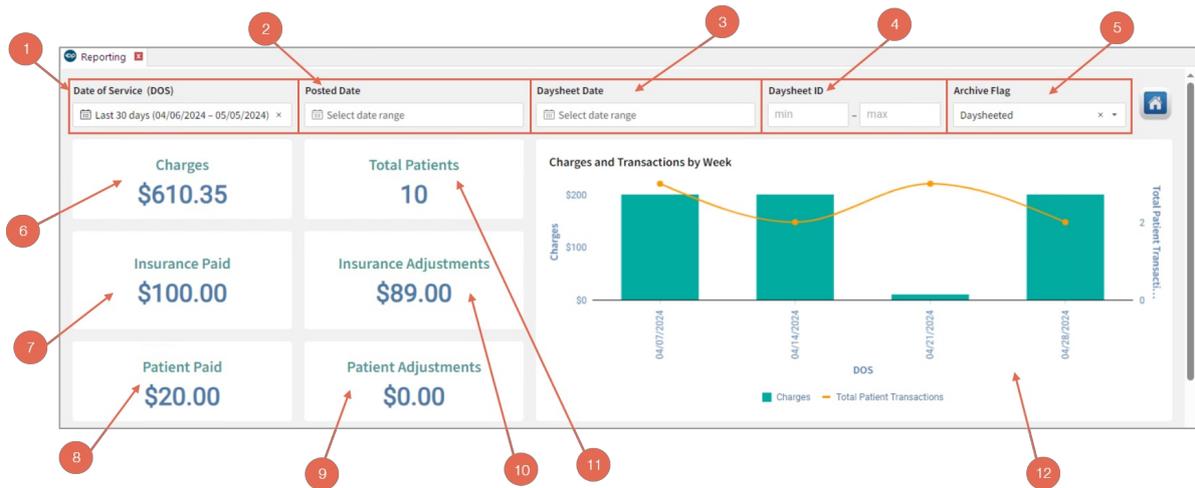
Daily Reports: Transaction Analysis Map

Hover over each of the Summary Tiles, to see specific data. For instructions on how to drill down and expand that information from the Summary Tiles, please see the **Drill Down** section of the [Data Element Tutorial](#).



Note: All columns in the Detailed Report section will show by default. To hide columns, see the **Visualization** section of the [Maximized Elements](#) article.

Filters and Summary Tiles



Number	Section	Description
1	Date of Service (DOS)	This is the date the service was performed. Select the date(s) for the displayed record's date range. Items that meet the criteria and fall within the selected date range will appear in the detailed reports grid. See the Dates section of the Filter Tutorial article for the different selections.
2	Posted Date	Select the date(s) to display the transactions for the posted date selected AS LONG AS they were also daysheeted. See the Dates section of the Filter Tutorial article for the different selections.
3	Daysheet Date	This is the effective Daysheet date . Select the date(s) for the displayed record's date range. Reports that meet the criteria and fall within the selected date range will appear in the detailed reports grid. See the Dates section of the Filter Tutorial article for the different selections.
4	Daysheet ID	Put in a range to display data based on the OP assigned Daysheet ID that was created during the selected date range.
5	Archive Flag	Choose an Archive Flag to show the transactions with only that flag. This identifies if the transaction has been daysheeted or not.
6	Charges	The Charges Summary Tile displays the total amount of charges for the combined services rendered.
7	Insurance Paid	This Summary tile shows the total total amount paid by the insurance in the filtered report (totals from the Insurance Paid column).
8	Patient Paid	This Summary tile shows the total total amount paid by the patients in the filtered report (totals from the Patient Paid column).
9	Patient Adjustments	The Patient Adjustments Summary tile displays total of all Patient Adjustment transactions with the processed daysheets (total from the Patient Adjustment column).
10	Insurance Adjustments	The Insurance Adjustments Summary tile displays total of all Insurance Adjustment transactions with the processed daysheets (total from the Insurance Adjustment column).
11	Total Patients	This Summary tile shows a true patient count , not a line item count. Patients can show up multiple times in the grid below and only be counted once in the tile.

Detailed Report

Detailed Report

a	b	c	d	e	f	g	h	i	j	k		
Rendering Provider	Date of Service (DOS)	Patient	CPT	Charge	Patient Owed	Total Collected	Patient Paid	Insurance Paid	Insurance Adjustment	Daysheet ID	Accepts Ass	
107 Demo Doctor, MD	04/08/2024	99982998 TEST BRITT	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.00	3076	--
107 Demo Doctor, MD	04/08/2024	99982998 TEST BRITT	4	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	--
107 Demo Doctor, MD	04/08/2024	99982998 TEST BRITT	2	\$0.00	\$0.00	\$20.00	\$20.00	\$0.00	\$0.00	\$0.00	3076	--
107 Demo Doctor, MD	04/08/2024	99982998 TEST BRITT	1	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	3076	--
2035 REED FOWLER	04/15/2024	7526 PINKMAN JESSE	99212	\$100.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	Ye
107 Demo Doctor, MD	04/30/2024	99983615 TEST PHASE	99213	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3077	Ye
2035 REED FOWLER	04/30/2024	6716 A2B5652F1 AUDREY	10060	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3077	Ye
2035 REED FOWLER	04/18/2024	99983762 DELTA DELTA	99212	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	Ye
107 Demo Doctor, MD	04/22/2024	99983085 NILER PAT	J7510	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	Ye
107 Demo Doctor, MD	04/22/2024	99983085 NILER PAT	36410	\$0.01	\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	Ye
107 Demo Doctor, MD	04/25/2024	32859 ATKINSON AYLIN	10060	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	N
2033 JOCELYN MOSES	04/25/2024	7289 SMITH MADDISON	10120	\$0.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	Ye
2033 JOCELYN MOSES	04/25/2024	7289 SMITH MADDISON	10060	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	Ye
2035 REED FOWLER	04/11/2024	99983746 BRENDA TEST	99212	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	N
2035 REED FOWLER	04/11/2024	7009 CDCES BABY	99212	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3076	N

Detailed Report

l	m	n	o	p	q	r	s	t		
#ID	Accepts Assignment	Adjustment Reason	Assisted By	Auto Accident State of Injury	Billing Provider	Check #	Claim #	Claim Frequency	Claim Status Category	Claim Status Code
76	--	17(Consultant Office)		null	107 Demo Doctor, MD	456+6	213903	null	null	null
76	--			null	107 Demo Doctor, MD	456+6	213903	null	null	null
76	--			null	107 Demo Doctor, MD	null	213903	null	null	null
76	--			null	107 Demo Doctor, MD	456+6	213903	null	null	null
76	Yes			null	2035 REED FOWLER	null	214117	null	Q3	null
77	Yes			null	107 Demo Doctor, MD	null	214129	null	A3	null
77	Yes	21 Church Operated Facility		null	2035 REED FOWLER	null	214131	null	Q1	null
76	Yes			null	2035 REED FOWLER	null	214119	null	Q2	null
76	Yes			null	107 Demo Doctor, MD	null	214121	null	null	null
76	Yes			null	107 Demo Doctor, MD	null	214124	null	null	null
76	No		2107 Buzz Lightyear	null	2033 JOCELYN MOSES	null	214126	null	Q1	null
76	Yes	21 Church Operated Facility	2107 Buzz Lightyear	null	2035 REED FOWLER	null	214127	null	Q2	null
76	Yes	21 Church Operated Facility	2107 Buzz Lightyear	null	2035 REED FOWLER	null	214127	null	Q2	null
76	No			null	2035 REED FOWLER	null	214114	null	Q3	null
76	No			null	2035 REED FOWLER	null	214113	null	Q3	null

Number	Section	Description
a	Rendering Provider	The Provider who performed the service.
b	Date of Service (DOS)	The Date of Service (DOS) column lists the date of service for the indicated transaction.
c	Patient	The Patient column displays the patient's first and last name and the patient identifier for the indicated transaction.
d	CPT	The CPT code column lists the medical code for the visit on the date of service.
e	Charge	The Charge column displays the total charges from the provider for the selected transaction.
f	Patient Owed	The Patient Owed column indicates the amount that the patient owes for this particular transaction.
g	Total Collected	The Total Collected column displays the total amount paid by the insurance carrier and the patient (adding the Insurance Paid column and Patient Paid column together).
h	Patient Paid	The Patient Pay column displays the total amount paid by the patient.
i	Insurance Paid	The Insurance Paid column displays the amount paid by the insurance carrier.
j	Insurance Adjustment	The Insurance Adjustment column indicates the amount the insurance adjusted.
k	Daysheet ID	The Daysheet ID column displays the daysheet identifier for the indicated transaction.
l	Accepts Assignment	Whether the provider is agreeing to the payers contracted rates.
m	Adjustment Reason	The reason the adjustment is being made for either the payer or the patient.
n	Assisted By	The name of the provider that is assisting the rendering provider.
o	Auto Accident State of Injury	Will document the state the accident took place in.

p	Billing Provider	The provider with Billing Credentials that billed for the service
q	Check #	The Check # column displays the check number for the indicated transaction.
r	Claim #	The Claim # column displays the number for the claim where the transaction occurred.
s	Claim Frequency	The number of times the claim has been filed.
t	Claim Status Category	This column lists the status category of the claim. These group your claims according to the last claim phase the claim went through. See this article for how claim statuses are defined.
other	Archive Flag	Identifies if this line has been daysheeted or not. The Archive Flag numbers listed in the column: <ul style="list-style-type: none"> • 0: Non-daysheeted • 1: Daysheeted • 2: Daysheeted Voids • 3: Non-daysheeted Voids
other	Transaction ID #	The official Transaction ID in OP.
other	Entered by Staff	The name of the staff member who entered this transaction.
other	Deposit Method	The Deposit Method column displays the type of pay method (eg Cash, Check, Credit Card).
other	Daysheet Date	The Daysheet Date column displays the date that the daysheet was created.
other	Date Posted	The Posted Date column displays the date the indicated transactions were posted.
other	Locations	The Location(s) where the indicated service was performed.
other	Primary Insurance	The Primary Insurance for the indicated patient.
other	Status	The Status column indicates the print status of the claim, which can be found on the Other Items tab of the claim. (eg Payment, NotPrinted, CORRECTED).
other	Status 2	The Status 2 column indicates next level description of the Print Status of the claim (eg 837 submitted electronically, HCFA paper printed, CORRECTED).